



EAST (OUTER) AREA COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Tuesday, 12th December, 2006 at 4.00 pm**

MEMBERSHIP

Councillors

S Armitage	-	Crossgates and Whinmoor
P Grahame	-	Crossgates and Whinmoor
P Gruen	-	Crossgates and Whinmoor
A Harrison	-	Garforth and Swillington
T Murray	-	Garforth and Swillington
M Phillips	-	Garforth and Swillington
J Lewis	-	Kippax and Methley
K Parker	-	Kippax and Methley
K Wakefield	-	Kippax and Methley
W Hyde	-	Temple Newsam
M Lyons	-	Temple Newsam
D Schofield	-	Temple Newsam

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public.</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	

Item No	Ward/	Item Not Open		Page No
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 24th October 2006.</p>	1 - 8
8	All Wards		<p>MAKING LEEDS BETTER PROGRESS REPORT</p> <p>To receive a report from the Making Leeds Better Programme updating Members on progress to date.</p> <p><i>(Council Function)</i></p>	9 - 16
9	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>UPDATE ON THE LOCAL DEVELOPMENT FRAMEWORK, EAST AND SOUTH EAST LEEDS AREA ACTION PLAN - EASEL AAP</p> <p>To receive a report from the Development Department updating Members on the East and South East Leeds Area Action Plan.</p> <p><i>(Executive Function)</i></p>	17 - 22
10	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>CHILDREN'S TRUST ARRANGEMENTS FOR LEEDS</p> <p>To receive a report from the Director of Children's Services outlining the main elements of the Children's trust and setting out how the arrangements will work to improve the lives of children, young people and their parents and carers.</p> <p><i>(Council Function)</i></p>	23 - 30
11	Temple Newsam		<p>BUILDING SCHOOLS FOR THE FUTURE PHASE 1 - TEMPLE MOOR HIGH SCHOOL</p> <p>To receive a report from the Acting Chief Planning and Development Services Officer providing the latest update for Members on the Building Schools for the Future Programme and how this specifically relates to Temple Moor High School.</p> <p><i>(Council Function)</i></p>	31 - 34

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12	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>SCRUTINY ACTION LEARNING PROJECT AROUND COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING</p> <p>To receive a report from the Head of Scrutiny and Member Development outlining the Scrutiny Action Learning Project around Community Development in Health and Wellbeing.</p> <p><i>(Council Function)</i></p>	35 - 44
13	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>REVENUE IMPLICATIONS OF CAPITAL SCHEMES</p> <p>To receive a report from the Director of Corporate Services outlining the potential options that could be considered to enable Area Committees to support capital projects which have revenue implications for services.</p> <p><i>(Council Functions)</i></p>	45 - 48
14	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>REVISION TO AREA COMMITTEE SMALL GRANTS SCHEME (WELLBEING BUDGET)</p> <p>To receive a report from the East Leeds Acting Area Manager proposing revision to eligibility rules and guidance notes for the Area Committee's Small Grants Scheme operated from its Wellbeing (revenue) Budget.</p> <p><i>(Executive Function)</i></p>	49 - 56
15	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>WELL BEING BUDGET 2006/07</p> <p>To receive a report from the East Leeds Area Manager detailing existing and agreed commitments against funding streams for 2006/07 and recommending Area Committee support for a number of new projects.</p> <p><i>(Executive Function)</i></p>	57 - 70

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16	Crossgates and Whinmoor; Garforth and Swillington; Killingbeck and Seacroft; Temple Newsam;		<p>OUTER EAST CAPITAL BUDGET 2004-2007</p> <p>To receive a report from the East Leeds Area Manager requesting support from the budget for one project in Methley.</p> <p><i>(Executive Function)</i></p>	71 - 74
17	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>PRIORITIES FOR THE 2007/08 AREA DELIVERY PLAN</p> <p>To receive a report from the Director of Neighbourhoods and Housing summarising the successes of the 2006/07 Outer East Area Delivery Plan and proposing priorities to form the basis of the draft 2007/08 ADP and spending plan.</p> <p><i>(Executive Function)</i></p>	75 - 78
18	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>TOWN AND DISTRICT CENTRE REGENERATION PROGRAMME UPDATE</p> <p>To receive a report from the East Leeds Area Manager updating Members on the current status of the bids for town and district centre regeneration funding submitted from the Outer East Area.</p> <p><i>(Executive Function)</i></p>	79 - 84
19	Crossgates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>COMMUNITY FORUM MINUTES 9TH OCTOBER 2006 - 17TH NOVEMBER 2006</p> <p>To receive a report from the Director of Neighbourhoods and Housing on the background of Community Forums and to note the minutes of the following Forum meetings held between 9th October 2006 and 17th November 2006:</p> <ul style="list-style-type: none"> • North Whinmoor – 9th October 2006 • Kippax & Methley – 10th October 2006 • Garforth & Swillington – 12th October 2006 • Garforth & Swillington (additional Meeting) – 13th November 2006 <p><i>(Executive Function)</i></p>	85 - 100

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20			DATES AND TIMES OF FUTURE MEETINGS To note the dates and times of future meetings as 20 th February 2007 and 17 th April 2007. Both at 4.00pm in the Civic Hall, Leeds.	

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EAST (OUTER) AREA COMMITTEE

TUESDAY, 24TH OCTOBER, 2006

PRESENT: Councillor T Murray in the Chair

Councillors S Armitage, P Grahame,
P Gruen, A Harrison, W Hyde, J Lewis,
M Lyons, M Phillips, D Schofield and
K Wakefield

In the absence of the Chair, Councillor Parker, it had previously been agreed that Councillor Murray would Chair the meeting.

35 Declarations of Interest

There were no declarations of interest.

36 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Parker and Stephen Boyle, the Area Manager.

37 Open Forum

The Chair referred to the provision in the Area Committee Procedure Rules for an 'Open Forum' period at each ordinary meeting of an Area Committee, during which members of the public could ask questions or make representations on any matter within the terms of reference of the Area Committee. As there were no members of the public present, no issues were raised.

38 Minutes

RESOLVED – That the minutes of the East Outer Area Committee Meeting held on 19th September 2006 be confirmed as a correct record.

39 Matters Arising from the Minutes

Minute No. 31 – Well-Being Budget Update – Small Grants

The Area Management Officer advised Members that they would be provided with information clarifying the criteria for allocating small grants and proposals to improve publicity within the community on the availability of the well-being fund.

Minute No. 32 – Update on the East and South East Leeds Regeneration Initiative – Area Action Plan Proposals

Draft minutes to be approved at the meeting
to be held on Tuesday, 12th December, 2006

Members expressed their dissatisfaction that an officer from Development was unavailable to attend this meeting of the Area Committee to brief Members more fully on the Area Action Plan proposals. Members were advised that an officer would attend the next meeting.

Minute No. 33 – Community Forum Minutes – Community Service by Offenders

The Chair welcomed Margaret Ambler from the Probation Service to update Members on the pilot Community Service by offenders initiative being carried out in the area and the proposals to extend the scheme to the whole of Leeds.

Ms Ambler outlined the type of work the offenders carried out, risk assessment, skills training and the supervision measures in place. Members were advised that the Probation Service could accept direct referrals from Councillors and would seek advice from the local community, through multi-agency task groups, as to where the priorities were.

Members expressed their approval of the initiative and for the East Leeds pilot scheme to be supported through the WellBeing Budget.

(Note: Councillor Armitage joined the meeting at 4.05pm during discussions of the above item.)

40 Youth Service

The Chief Democratic Services Officer submitted a report which provided information on Youth Service work in the area, the outcomes and achievements in 2006/07 and issues and developments for influence by the Area Committee.

Pat Brooke, Senior Youth Officer within Learning and Leisure, presented the report and responded to Members' queries and comments.

In summary, reference was made to the following issues:

- The Signpost Project – this was welcomed, especially in the villages on the outskirts of Leeds.
- How successful outcomes of the service and achieving value for money were measured.
- The value of partnership working.
- That young people generally joined the activities on a voluntary basis however young people at risk were targeted.
- Publicity for the activities available.
- Concern regarding the allocation of funds to Wards and the need for a more equitable distribution.

In answer to a specific question on the use of football pitches by the Youth Service, Denise Preston, Chief Recreation Officer, who was also at the meeting, advised Members that the marked out pitches should not be used for training as they could be damaged and all football teams using Council

pitches were made aware of this. At Temple Newsam there was plenty of general green space to train on that was not marked out as pitches.

Specific reference was also made by Members to the successful summer programme based at the high school in Garforth. Members wished to personally thank the team who were responsible for running the programme.

RESOLVED –

- (a) That the information on Youth Services work outcomes and achievements in the area be noted.
- (b) That continued Well Being financial support be considered by the Area Committee in its programme of spend for 2007/08 enabling a continuance of value added programme enhancement across the area.

41 Recent Flooding in East Leeds - August 2006

The Director of Development submitted a report, following concerns which were raised at the previous meeting of the Area Committee on 19th September 2006. The report detailed the Council's response to recent small-scale flooding in East Leeds in August 2006 in the context of the on-going implementation of improvements by the Water Asset Management Working Group (WAMWG).

The Chair welcomed Stuart Pedder, Group Engineer, Land Drainage from the Development Department, who presented the report and responded to Members' queries and comments.

Members sought reassurance from the officer that the water courses and drainage channels were in a fitter state since the previous floods that had affected the area.

The Group Engineer advised Members of works that had been carried out to remove obstructions and improve capacity. The difficulties of finding a solution to a particular problem culverted watercourse in Garforth, which had many individual riparian owners, were explained and that a partnership approach was being sought to remedy the situation there. Members would also be advised as to whether the planned repair work at Kennerleigh Avenue (referred to in para 3.6 of the report) had been carried out.

The Group Engineer informed Members that for one of the floods, it had been established through the rainfall figures, that this was a 10 year rather than a 100 year event and therefore Yorkshire Water could be asked to review the standard of the sewers that had proved inadequate to cope with the flood water.

Members were also advised that a full-time member of staff was now being employed by the Council to check that Council water courses were free from debris and that this officer also had the power to serve notices on riparian owners to maintain their stretches of the waterways.

RESOLVED – That the report and progress to address flooding in East Leeds, following questions and debate, be noted.

42 Revenue Implications of Capital Schemes

The Director of Corporate Services and the Director of Legal and Democratic Services submitted a joint report following concerns raised at the September meeting of the Area Committee regarding the operation of council procedures in respect of the revenue implications of capital schemes under the control of Area Committees.

Doug Meeson, Chief Officer (Financial Management), Department of Corporate Services and Denise Preston, Chief Recreation Officer, Learning and Leisure were in attendance to present the report and respond to Members' queries and comments.

Members expressed their concern at decisions taken at the Area Committee, only for the sponsoring department to respond that they do not have sufficient revenue to maintain and repair these capital projects.

The Chief Officer (Financial Management) confirmed that in the current year there were no funds centrally for this purpose, but the Council for future years' budgets could decide to have a separate provision for this type of issue, but this proposal would need to be considered against all other pressures and priorities.

Regarding the specific issue of lighting in Manston Park, the Chief Recreation Officer advised Members that there was a national debate on whether it was the right thing to put lighting in Parks as it might mislead members of the public into thinking that this made the area safer to be in, when this was not the case. In Leeds it had not been the practice to encourage people to use Parks after dusk. Members were also advised that funding for parks and green spaces in Leeds was about a third of that received by other Core Cites. This put immense pressure on expenditure budgets and even greater pressure on ensuring that Parks earned enough income to balance its budget.

After much discussion on the wider implications for all Area Committees, it was agreed that the Chief Officer (Financial Management) would submit a report to the next meeting of the Area Committee outlining possible options to resolve this issue.

RESOLVED –

- (a) That the report be noted.
- (b) That the Chief Officer (Financial Management) submit a report to the next meeting of the Area Committee as to how Wellbeing capital projects can be supported by Departments in cases where the lesser value revenue implications can not be met from base budgets.

(Note: Councillor J Lewis left the meeting during the consideration of this item.)

43 Outer East Capital Budget 2004-2007

The East Leeds Area Manager submitted a report which requested support from the capital budget 2004-2007 for several projects across the Outer East Management Area. The Appendix attached to the report outlined the capital expenditure by Ward.

The Area Management Officer presented the report and responded to Members' queries and comments.

Members considered the requests for funding in the light of the previous item.

With regard to the specific request for security fencing in Halton Moor/Osmondthorpe, Area Management confirmed that funding from other sources, in particular from the Safer Stronger Communities Fund, was unavailable as it had all been committed for the current financial year, however it could be considered for the next financial year.

Area Management also advised Members that the cost for lighting to Manston Park was likely to be in the region of £34,000.

RESOLVED –

- (a) That £3,334 towards the cost of resurfacing footpaths in Templegate Crescent be approved from the Area Committee Capital Budget.
- (b) That the request for £20,000 from the Area Committee Capital Budget for security fencing to Halton Moor/Osmondthorpe be deferred pending the report/recommendations from the Chief Officer (Financial Management) as referred to in Minute 42 (b) above.
- (c) That the request for financial support for lighting to Manston Park be deferred pending further information on revenue implications/solutions as per (b) above.
- (d) That up to a maximum of £15,000 be approved for the closure of the problem ginnel at Grafton Villas, subject to the results of the current public consultation process.
- (e) That the breakdown of capital expenditure by Ward referred to in appendix A be noted.

44 Well Being Budget 2006/07

The East Leeds Area Manager submitted a report which detailed existing and agreed commitments for 2006/07 and work commissioned against funding streams since the last meeting. Details of small grants received and funded to date were outlined in the appendix to the report.

The Area Management Officer presented the report and advised Members that the cost of the Garforth Arts Festival, as referred to in para 3.3 of the

report, had now increased to £75,000. A full report would be submitted to the December meeting of the Area Committee.

RESOLVED - That it be noted that a total of £135,000 had been committed from this year's budget leaving a balance of £72,000 to be spent through the approved workstream budgets.

45 The Neighbourhood Warden Service in Outer East Leeds

The Area Manager for East Leeds submitted a report which outlined the current Neighbourhood Warden Service in Outer East Leeds. Also included in the report were suggested improvements to the service which were to appoint a senior warden, re-organise the current geographical boundaries covered by some Wardens and a request for funding from the Area Committee to cover one half of one post in order to provide a Warden service in Garforth.

The Area Management Officer presented the report. Also in attendance was Sarn Warbis, Service Development Officer, Neighbourhoods and Housing.

Members raised the following concerns and issues with regard to the proposals, in particular:

- that there should be a minimum of one warden per Ward,
- that this should not be at the expense of reducing the warden service in other areas,
- the validity of the case for a senior warden,
- linking in with Police Community Support Officers (PCSOs),
- the possibility of seeking alternative sources of funding.

On account of these concerns, it was agreed that Officers would report back to the next meeting of the Area Committee with revised proposals on improving the Neighbourhood Warden Service in the Outer East Area.

RESOLVED – That the proposals to expand the Neighbourhood Warden Team in Outer East Leeds be deferred pending an investigation into alternative sources of funding and linkages with complementary resources such as PCSOs.

(Note: Councillor Harrison left the meeting at 5.50pm during the consideration of the above item.)

46 Town & District Centre Regeneration Programme Update

The East Leeds Area Manager submitted a report which updated Members on the current status of the five bids for town and district centre regeneration funding submitted from the Outer East Area.

The Area Management Officer presented the report and advised Members that the Area Management Office would know the following week whether the first three schemes had been approved.

RESOLVED – That the report be noted.

47 Community Forum Minutes 4th September 2006 - 6th October 2006

The East Leeds Area Manager submitted a report, together with the minutes of the Area Committee Community Forum meetings held between 4th September 2006 and 6th October 2006.

RESOLVED – That the minutes of the following Community Forums be received and noted:

- Halton Moor/East Osmondthorpe – 5 September 2006
- Cross Gates – 6 September 2006
- Halton – 7 September 2006

48 Dates and Times of Future Meetings

12th December 2006, 20th February 2007 and 17th April 2007. All at 4.00pm in the Civic Hall, Leeds.

The meeting concluded at 6.05pm.

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Agenda Item 8

Originator: Ruth Mason
Tel:0113 206 4053

REPORT OF THE: Making Leeds Better Programme

MEETING: Outer East Area Committee

DATE : 12 December 2006

SUBJECT : MAKING LEEDS BETTER PROGRESS REPORT

Electoral Wards Affected :

ALL

Specific Implications For :

- Ethnic Minorities
- Women
- Disabled People

Executive <input type="checkbox"/>	Council <input checked="" type="checkbox"/>	Eligible <input type="checkbox"/>	Not eligible for Call In <input type="checkbox"/>
Function	Function	for Call In	(details contained in the report)

EXECUTIVE SUMMARY

Making Leeds Better is the strategic programme for improving health and social care services in the city. The aim for the programme is:

“To improve the health and wellbeing of the people who use health and social services in Leeds by providing them with speedy access to high quality care and treatment that is responsive to their needs and provided in the best possible settings.”

Recommendations:

1. Area Committee members are requested to note progress on Making Leeds Better
2. Area Committee members are asked to note the resolution of the NHS Boards on September 19th 2006
3. Area Committee members are asked to raise any questions, concerns or ideas that can be fed into the plans for Making Leeds Better

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Area Committee Progress Report

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▪	The Making Leeds Better Vision - recap	1
▪	Summary of progress in each project area	2-5
▪	NHS Board resolutions	6

1. The Making Leeds Better Vision

1.1 Making Leeds Better is the city wide strategy for improvements and new services in health and social care. At the heart of this strategy is a vision for change which will bring benefits for patients, service users, carers and their families from Leeds and across the region

The Making Leeds Better Vision

Our vision is for a future where people who need health and social care get the best possible care and treatment in modern facilities closer to their own homes.

Care and treatment that until now have only been available in hospitals will be provided by doctors, nurses and other health and social care staff working in the community.

Staff will be able to take advantage of the latest development in medical science and technology, and in clinical practice – free from the limitations of old buildings and outdated ways of doing things.

1.2 The Making Leeds Better vision is being achieved through a programme of work across a range of project areas. The programme has made significant progress. The purpose of this paper is to update members on that progress, and to ask members to note the joint resolution of the NHS Boards agreed on September 19th 2006.

1.3 A detailed working paper for each project is available on the Making Leeds Better website at www.makingleedsbetter.org.uk

2. Better care for children and adults

- 2.2 Making Leeds Better is about creating opportunities to look after people better and improve their health outcomes. By ensuring more effective use of resources across the city and reducing the inefficiencies inherent in delivering complex and specialist care from two hospital sites, Making Leeds Better will provide the platform for more investment both in primary and community services so that people can receive care more locally and in a new Children's & Maternity Hospital.
- 2.3 Our ambition for community-based care has been driven by a focus on care pathway development. This ensures that patients and clinicians benefit from a more systematic approach to providing care, which support safe, high quality and equitable care and treatment.
- 2.4 There has been detailed consideration of over 90 condition specific care pathways, through the significant involvement of clinicians, patient representatives and their carers, and other health and social care professionals.
- 2.5 We expect the result of the community developments to reduce emergency admissions to hospital by around 6,400 (about 8%) a year. In addition, around 115,000 outpatient visits (about 15%) and 55,000 diagnostic appointments (about 25%) that currently take place in hospital would be provided in community healthcare facilities by 2012.

3. Modelling capacity

- 3.2 A significant amount of work has been undertaken to model and plan the capacity required to deliver new models of patient care, in the long term. These models have factored in population change, the impact of new services such as intermediate care, the impact of patient choice, and a wider range of services that GP's will be able to offer in the future.
- 3.3 For community and social care services the modelling has concentrated on only the service changes identified, including the impact of the care pathways, movement of paediatric medical outpatients into community settings, and movement of some adult outpatients and radiology into community settings.
- 3.4 Capacity for hospital services has been modelled for a specified number of areas: inpatient and day case beds; operating theatres; outpatient clinics; the emergency department; and radiology. Areas of specific potential improvement have been identified. These include: the pooling of hospital beds, theatres and clinics to promote more flexible use of capacity; removing pre-operative stay so that patients come into hospital on the day of surgery; increasing the rates of day case surgery across all adult surgical specialties; reducing length of stay in line with best practice recommended by the new care pathways; assuming patients are discharged when

they are fit rather than when it is convenient for staff; changing the new versus follow up outpatient appointment ratios for all consultants to the upper quartile performance in each specialty.

4. **Developing the workforce**

- 4.1 There are currently over 30,000 staff employed delivering health and social care services in Leeds – approximately 1 in 10 of the working population. The three largest MLB partner organisations – Leeds Teaching Hospitals Trust (LTHT), Leeds PCTs and Leeds Social Services – employ the majority of these staff, but Making Leeds Better will also impact, in differing degrees, on staff employed by primary care contractors (GPs, Dentists, Optometrists, Pharmacists), on those employed by Leeds Mental Health Services NHS Trust, and on staff employed in nursing and residential homes, in the voluntary sector, and on carers.
- 4.2 To deliver the investment in community services proposed by Making Leeds Better, it is expected that the numbers of community-based clinical staff will increase by around 35%. This takes account of additional staff needed to deliver the new care pathways and provide 'generic' services (such as intermediate care and rapid response) that support the Making Leeds Better aim of caring for people close to or in their own homes; projected staffing levels have also been increased to the national average, to counter the historic under investment in community services in Leeds. The increased numbers in community staff would not apply equally across all staff grades: the expectation is to see staff in specialist grades supported by more staff in 'lower' grades with NVQ type qualifications.
- 4.3 For LTHT, it is expected that staffing numbers will change to reflect the increased investment in community-based services and the centralisation of hospital services on the St James's site. Although there will be fewer hospital beds needed in future as more patients are cared for in community settings, the level of need of patients cared for in hospital will be proportionately greater. Overall, it is predicted that, by caring for more patients in community settings and delivering hospital services more efficiently on a main hospital site at St James's, fewer staff would be needed in the hospital sector.
- 4.4 It is expected that most of the new community workforce will be created by training and developing staff currently employed in the Leeds health and social care economy. Some of the new skills required will be relatively straightforward, for instance requiring the provision of specific training in a technique or procedure; others will require more substantial action. Training programmes may be required to enable staff to adopt entirely new roles – for instance, Midwifery Support Workers may be recruited from the existing workforce, but will need an extensive training programme to develop them. Some staff will need to relocate, such as where services currently being provided in hospital settings move fully to community based facilities. Given that the changes proposed by MLB are to take place over a period up to 2012, it is expected that any workforce reductions to be managed through natural turnover or deployment of staff.

5. Children's and Maternity hospital

- 5.1 Detailed modelling work on the bed, theatre and outpatient clinic capacity needed in LTHT has been carried out. Beds have been grouped into pools of similar specialties for bed management purposes, allowing more flexible use and further reducing the overall number. The modelling has assumed that most hospital outpatient activity, therapy support and diagnostics will take place away from the proposed single acute site at St James's. The configuration of clinical specialties by site has then been reviewed to identify which clinically appropriate estate option gives the best opportunity for an affordable solution from a workforce and estates perspective. At this stage, a variant on the original Strategic Outline Case (SOC) proposal best meets these criteria because it maximises the use of existing buildings, provides the minimum new build requirement and maximises potential savings by reducing workforce costs (by reducing on call, rotas and duplication of services).
- 5.2 The SOC variant option proposes a single acute site at St James's, with new build for children's & maternity, cardiac & neurological services, and A&E. The Jubilee Wing at LGI, part of the Seacroft site and Wharfedale Hospital would continue to be used. However, compared with the original SOC option, it is proposed to provide more hospital services from St James's and the Jubilee Wing, with orthopaedic services transferring from Chapel Allerton to the Jubilee Wing, and most of Seacroft and Chapel Allerton being available for community-based facilities.

6. Cost and affordability

- 6.1 The MLB affordability modelling assumes that PCT growth is fully committed in future years and that any developments in primary, community and social care services will need to be funded by resource transfer from hospital care or from internally generated efficiencies. The modelling indicates that £37m could be transferred from acute care to community health and social care services. More work is required to model the impact for community based services however initial work indicates that the programme is broadly affordable.
- 6.2 The approach to costing community services has been to work up the additional cost of delivering community services in the future, taking into account the proposed shifts in services from LTHT and care pathways. Affordability is then determined by comparing PCT resources available through disinvestments in LTHT services.
- 6.3 Based on the expectation that LTHT's income will reduce by £37m (at 2006/07 levels) as a result of activity being shifted to community-based settings, efficiency savings in community provider services of around £5 million are needed between 2006/07 and 2012/13 for the MLB proposals to be affordable. This represents a 3.3% cost reduction from the future estimated community services cost of £152 million. This level of saving should be achievable over the medium term, and actions are already being taken to begin an external review of community provider services, which should generate efficiency savings through a range of productivity measures.

7 Engaging stakeholders

7.1 To facilitate engagement, MLB stakeholders have been organised into four stakeholder groups. These groups are shown in the table below, along with an explanation about how MLB has engaged with them.

Group	Consists of	Engaged through
Public & Patients	<ul style="list-style-type: none"> ▪ Patients. ▪ General public. ▪ Voluntary, community and faith sector organisations. ▪ 10 identified communities of interest; women; children; older people; carers; black & minority ethnic communities; people with disabilities; users of mental health services; lesbian, gay, bisexual, transgendered people; gypsies and travellers; homeless people ▪ The media. 	<ul style="list-style-type: none"> ▪ Involvement of specific patient groups and members of relevant Expert Patient Programmes in development of care pathways. ▪ Events and activities targeted at other patients, service users and voluntary sector organisations. ▪ Work via lead organisations to reach and involve the communities of interest. ▪ Communications strategy, including a media campaign and use of the Making Leeds Better website to reach and involve members of the general public.
Staff, including Clinicians	<ul style="list-style-type: none"> ▪ Staff, including clinicians, of the seven Leeds health trusts. ▪ Local Authority social care staff. ▪ General Practitioners (GPs). ▪ Other independent contractors: pharmacists, optometrists, dentists. ▪ Relevant academic staff of the two Leeds universities. 	<ul style="list-style-type: none"> ▪ Involvement in driving development and implementation of care pathways. ▪ Clinical Leadership & Engagement Group for Clinical Champions ▪ Staff newsletters. ▪ Open meetings, roadshows and events. ▪ Health Impact Assessments.
Democratic	<ul style="list-style-type: none"> ▪ Health & Adult Social Care Overview & Scrutiny Committee (OSC). ▪ Leeds City Council (LCC) leadership. ▪ Leeds City Councillors (through Area Committees). ▪ Members of Parliament (MPs). ▪ Members of Leeds Initiative Executive Boards. ▪ District Partnerships. ▪ Community Forums. 	<ul style="list-style-type: none"> ▪ Visits, presentations and progress reports to meetings of the Area Committees, Leeds Initiative Boards, District Partnerships etc. ▪ Personal briefings to MPs and LCC leadership. ▪ Formal scrutiny by Health & Adult Social Care OSC. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.
Outside Leeds	<ul style="list-style-type: none"> ▪ Cardiac Services Network, Cancer Services Network & Specialist Obstetrics and Paediatric Services. ▪ West Yorkshire PCT Chairs, Chief Executives Forum & Commissioning Group. ▪ PCTs in North East Yorkshire & Northern Lincolnshire that border Leeds metropolitan district. ▪ Members of Parliament for constituencies that border Leeds. 	<ul style="list-style-type: none"> ▪ Regular presentations and progress reports to meetings of key groups such as West Yorkshire PCT Chairs. ▪ Briefing for West Yorkshire Chief Executives on the emerging Strategic Services Plan for Leeds. ▪ Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.

7.2 As the MLB proposals clearly involve a substantial variation and development of health services in Leeds, local NHS organisations have a statutory duty to consult patients and the public on its proposals. The MLB approach is to develop options for change with people and not for them, starting from the patient experience and working with staff to develop new ways of working. In taking a whole system view the contribution of all health and social care providers has been explored, and providers are working together to build a sustainable solution for the whole community. It is this solution that will be the subject of public consultation in 2007.

8 NHS Board resolution

8.1 On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item. On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item.

8.2 The meeting began with presentations to all Board members in plenary. These briefly outlined the PCT commissioning and Local Authority strategic context, and then described in some detail the work undertaken to demonstrate that the Making Leeds Better proposals for the development of community based services and the building of a new Children's and Maternity Hospital are broadly affordable.

8.3 Following the presentation in plenary, each statutory Board met separately in public and passed a series of resolutions in respect of the Programme's work. The seven NHS Boards agreed the following joint statement at the conclusion of the meeting:

"Members of the seven NHS Boards in Leeds have resolved that the vision set out in Making Leeds Better concurs with and builds upon the Government's new direction for the health and social care system, and that the delivery of that vision will offer significant additional benefits to patients, service users and local communities. The Boards are committed to achieving that vision.

The Boards are assured of the scope, quality and outputs of the work undertaken to date and agreed it as a robust base from which to develop more detailed service proposals for public consultation and an outline business case for capital development."

9 Recommendations

- Members are asked to note the progress on Making Leeds Better
- Members are asked to note the resolution of the NHS Boards on September 19th 2006-11-10
- Members are asked to raise any questions, concerns or ideas that can be fed into plans for Making Leeds Better.



Originator: Kathryn Skinner

Tel: (0113) 24 78076

Report of the Development Department

Outer East Area Committee

Date: 12th December 2006

Subject: Update on the Local Development Framework, East and South East Leeds Area Action Plan – EASEL AAP

Electoral Wards Affected:
All East Wards

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

1.0 Executive Summary

1.1 This report sets out an update on the EASEL Area Action Plan (AAP).

2.0 Purpose of this report

2.1 This report is to update the Outer East Committee on the current position of the EASEL AAP, setting out a summary of the public consultation undertaken this summer on the “Alternative Options – Looking to the Future” and next steps.

3.0 Background Information

AAP context

3.1 The EASEL area contains the communities of Harehills, Burmantofts, Gipton, Seacroft, Halton Moor, Osmondthorpe and Richmond Hill and includes a population of 79,000 people living in 36,500 households. Over 40% of housing in EASEL is social rented stock, a significant proportion of which is non-sustainable (in terms of quality of stock and cost of repair). Many households face economic and social problems such as higher than average unemployment, low educational attainment and lower than average income. 17 Super Output Areas (SOA's) are within the 3% most deprived in the country.

- 3.2 The broad role of the AAP is
- To complement the wider regeneration of the area by providing a co-ordinated approach to the spatial planning of neighbourhoods within the EASEL Regeneration Area.
 - To help to provide a framework for the achievement of sustainable communities in this part of the city.
 - To assist with the delivery of the regeneration objectives of the City Council, the Local Strategic Partnership, Leeds East Homes and Leeds South East Homes.

Early Issues

- 3.3 The “Early Issues for Consultation” (Regulation 25) was published July 2005. This involved attendance at District Partnership, Area Committees, local forum and tenants meetings to raise awareness and scope the issues.

4.0 Alternative Options – Looking to the Future

- 4.1 The Alternative Options – “Looking to the future” (Regulation 25) was published June 2006. The document sets out 3 Options – 3 different futures for the EASEL area, outlining the type of regeneration activity that could take place over the next 15 -20 years. The 3 Options presented “minor change”, “moderate change”, and “transformational change”. The Options were presented to stimulate debate about the future of the area and to show people what the changes might look like in plan form. The Options were produced in conjunction with other Departments of the City Council, (particularly colleagues in the Department of Neighbourhoods and Housing) and LEH and LSEH, Education and Highways.

Public Consultation

- 4.2 The Consultation period on the “Alternative Options” lasted for eleven weeks, starting on Saturday 3rd June 2006 and finished on Monday 21st August 2006.
- 4.3 The consultation material was made available on the Councils website (along with an electronic comments form). Notices were placed in two local papers, The Yorkshire Evening Post and the Leeds Weekly News. In addition, leaflets and posters were used to advertise the consultation events and broadcasts were made on East Leeds FM radio.
- 4.4 Approximately 5,000 letters were sent out to owners/occupiers in the EASEL area to inform them of the proposals and invite them to the consultation events.
- 4.5 Over 1,200 consultation documents were sent out, including copies sent to libraries and One Stop Centres in EASEL area.
- 4.6 Two free standing exhibitions were held at:
- East Leeds Family Learning Centre, Seacroft
 - Resourcing the Community (RtC), Harehills (2 weeks from 3rd July)
- 4.7 The consultation was undertaken and manned by officers from Leeds City Council Development Department and Neighbourhoods & Housing Department in partnership

with Leeds East Homes and Leeds South East Homes (ALMOs). There was a core group of 15 staff involved with occasional additional support.

4.8 Leeds City Council also worked in partnership with Yorkshire Planning Aid to focus more in depth consultation within the Black and Minority Ethnic communities of Harehills, which have traditionally had low levels of involvement in the planning process. The Planning Aid events used a “hands-on” approach with “interactive” maps which enabled direct questions to be asked about specific sites in the Harehills area.

4.9 The following consultation events/ meetings were held:

- Sat 3rd June Gipton Open Day (10-3pm)
- Mon 12th June Harehills Housing & Environment Working Group
- Thurs 15th June District Partnership (Presentation)
- Sat 17th June Seacroft Open Day (10-3pm)
- Sat 24th June Seacroft & Killingbeck Gala (12-4pm)
- Mon 26th June Burmantofts/ Richmondhill Open Day (4-7pm)
- Wed 28th June Leeds Tenants Federation Meeting (Westminster Bldg 11am)
- Thurs 29th June Osmondthorpe & Halton Moor Open Day (4-7pm)
- Sat 1st July Planning Aid: Harehills Sub area 1 (10-4pm)
- Mon 3rd July Planning Aid: Bangladeshi women’s event (9.15-11.15am)
- Thurs 6th July Planning Aid: Harehills sub area 4 (9.30-5pm)
- Fri 7th July Planning Aid: Shantona elderly women’s luncheon club (11-12pm)
- Sat 8th July Gipton Gala (11-4pm)
- Sat 8th July Planning Aid: Harehills sub areas 3&7 (10-5pm)
- Tues 11th July Planning Aid: Harehills sub areas 5&6 (9.30-8pm)
- Tues 11th July Planning Aid: Harehills Youth – Bankside Primary School
- Wed 12th July Planning Aid: Pakistani women’s event (9.15-11.15)
- Wed 12th July Planning Aid: Harehills Youth – Hovingham Primary School
- Sat 15th July Planning Aid: Harehills sub area 2 (10-5pm)
- Sat 22nd July East Bank Fun Day (1-4pm)
- Sat 22nd July Phoenix Family Fun Day, Harehills (12-3.30pm)
- Thurs 27th July East Leeds Homes Board Meeting
- Sat 5th August Burmantofts Fun Day (12-4pm)
- 18th September Leeds Tenants Federation and Right to Rent Campaign (6pm)

Responses

4.10 Leeds City Council received comments/feedback from 1,260 people:

- Completed questionnaires - 291
- Letters - 31
- Attendance of events - 938 people
 - Open days (174)
 - Galas/Fun days (201)
 - 5 Drop-in community events, Harehills (353)
 - 3 Women’s events, Harehills (53)
 - 2 Primary school sessions, Harehills (122 pupils)
 - 3 Youth/youth club activities, Harehills (35 young people)

4.11 The most frequently raised issues/questions are summarised below:

- Requests were made seeking more details on how many properties are to be demolished. Respondents raised concerns about issues surrounding re-housing, whether housing in good condition would be demolished and private occupiers be affected, would Compulsory Purchase Orders (CPO's) be used and what rights would people have?
- Residents wanted to know when the first phase was going to start and how long the overall proposals would take. Residents/landlords are worried about spending money on improving their property if their house is to be demolished.
- Residents wanted to know how much and what type of affordable housing will be provided under each Option. Many raised concerns over the cost of housing and were concerned that if their property is to be demolished they could not afford (to buy or to rent) what it is replaced with.
- The term “remodelling” raised many questions and people requested more information on what this actually means.
- Within the identified remodelling areas residents asked whether the spaces between terraces can be made more secure and put to better use - safe areas for children, bin storage etc
- The proposal for a new leisure centre at Killingbeck was strongly objected to.
- The proposal to extend Banstead Park (Option 3) was strongly objected to.
- Support was given to enhancing Wyke Beck Valley.
- Improved connectivity across York Road was seen as a key requirement.
- There was support for the Bus Rapid Transit (BRT) proposals. General need was raised for better public transport provision throughout the EASEL area
- Particular sites which received a number of objections are:
 - H31** Moresdale Lane/York Road, South Seacroft
 - H33** Foundry Lane/Ironwood Approach, South Seacroft
 - H53** Asket Drive/Boggart's, North Seacroft
 - H54** The Rein, North Seacroft
 - H70** Dog & Gun, York Road
 - H72** Osmondthorpe Recreation Ground
 - M7/M18** Eastdeans/Hansbys.

5.0 Next Stages

- 5.1 The submitted comments and comments received via the programmed meetings/ open days and galas and questionnaire have been drawn together and summarized in a Report of Consultation which is available on the Leeds Website. The comments received will assist in drawing up a “Preferred Options” report.
- 5.2 Officers are currently working up the “Preferred” Options and Sustainability Appraisal report. This involves internal discussions based around a series of themed meetings, particularly to address detailed technical issues such as:
- further progression of baseline information - social deprivation indicators, contamination & air quality issues, mapping of housing decency proposals, assessment of % of Council stock to be demolished, accessibility to local facilities.
 - Overseeing relevant research and technical studies e.g. town & local centre survey and interim greenspace usage audit
 - On going meetings with stakeholders.

- 5.3 Officers also need to complete and resolve on going technical work and issues including
- Section 106 strategy,
 - Affordable housing
 - Transport strategy & route for BRT proposal,
 - Strategy on mixed use development sites,
 - Retail Needs Assessment,
 - Easel Housing Market Assessment,
 - Historic character analysis.
- 5.4 The draft Preferred Options and Sustainability Appraisal of the Preferred Options and public consultation strategy will be drafted for December 2006. The next consultation period on the “Preferred Options” is anticipated March/April 2007.
- 5.5 The draft Area Action Plan is programmed for submission to the Secretary of State late 2007. This will be followed by a Public Examination (if required) in early 2008. The Area Action Plan is programmed for adoption late 2008.
- 6.0 Recommendations**
- 6.1 Outer East Committee members to note progress of EASEL AAP.

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Originator: M Pexton
Tel: 214 3977

Report of the Director of Children’s Services

Outer East Area Committee

Date: 12 December 2006

Subject: Children’s trust arrangements for Leeds

<p>Electoral Wards Affected: All Outer East Wards</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input checked="" type="checkbox"/></p> <p>Women <input checked="" type="checkbox"/></p> <p>Disabled people <input checked="" type="checkbox"/></p>
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Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Children’s trust arrangements for Leeds have been approved by Leeds City Council and are in the process of being implemented. The report describes the main elements and begins to set out how the arrangements will work to improve the lives of children, young people and their parents and carers. It also describes further work to be done to make some of the elements work in practice, including the ‘locality’ aspects of the children’s trust arrangements.

1.0 Purpose of this report

On 20 September 2006, Executive Board approved proposals by the Director of Children’s Services for children’s trust arrangements to provide a framework for significantly improving the lives of children and young people in Leeds.

The purpose of this report is to provide Area Committee Members with a report on progress in implementing the Children Act and to summarise the children’s trust arrangements that are being adopted in Leeds.

The report is intended to help Area Committees consider their role in improving the lives of children and young people at a local level.

2.0 Background Information

2.1 The 2004 Children Act placed a duty on all local authorities to appoint a Lead Member for Children’s Services and a Director of Children’s Services. Their brief is to review, lead and transform the delivery of services in a way that makes all agencies whose work touches the lives of children and young people act in partnership and co-operation, providing their services in a joined-up way.

- 2.2 The Director of Children's Services, Rosemary Archer, took up her post in March 2006 and Councillor Richard Brett was appointed Lead Executive Member for Children's Services in May 2006. The Director is supported by a small unit of staff temporarily seconded from various parts of the Council. The Lead Executive Member is supported by an Executive Member for Learning and two Lead Members for Children's Services.
- 2.3 A further response to the Children Act 2004 was the formation of a city-wide partnership, known as Children Leeds, and which is part of the city's Local Strategic Partnership, the Leeds Initiative. This highly inclusive partnership has worked to set the city's vision for its children and young people and in July this year, Leeds published its first-ever Children and Young People's Plan. The vision, as set out in the Plan, is for all children and young people in Leeds to be happy, healthy, safe, successful and free from the effects of poverty.
- 2.4 Over recent months the Director of Children's Services and her team have undertaken a review of current arrangements for delivering children's services in Leeds. They have developed proposals for the future, taking into account conditions that exist at a local level as well as the Children Act, national guidance and best practice.
- 2.5 The proposals were presented to Executive Board on 20 September and were approved. This paper will now go on to describe the children's trust arrangements for Leeds, including provisions for:
- involving children, young people and their parents and carers
 - locality working
 - safeguarding
 - commissioning services
 - the Children Leeds Partnership and
 - the future form of the Director of Children's Services Unit

3.0 Main Issues

3.1 Developing children's trust arrangements

Guidance issued alongside the Children Act requires all organisations involved in supporting children and young people to actively co-operate in improving services. All local authorities, through the Director of Children's Services, are required to create an environment where this co-operation can take place efficiently and effectively.

3.2 Initially, this was interpreted as the formation of a legal trust to bring together the many partners and the local authority. Pilot authorities took this interpretation literally, with a result that new 'Children's Departments' were created to pull together all the services a local council delivers for children, young people and their families.

3.3 However, it was quickly realised that in larger authorities, such as Leeds, this would create a department of unmanageable size, with the disruption caused by such large-scale reorganisation more likely to impede improvement and partnership working, than to promote it.

3.4 In Leeds, therefore, the decision has been taken to develop children's trust 'arrangements', whereby agencies agree to work together in partnership, without taking the final step of setting up a formal, legal trust. This approach fully complies

with national guidelines and, importantly, to build on what has been achieved already, partners have agreed that this is the best way forward for the city.

- 3.5 According to the children's trust arrangements that Leeds will adopt, the Director of Children's Services is accountable for achieving national and local targets and will, in turn, hold partners accountable for achieving the aims of the Children and Young People's Plan. The Children Act places a 'duty to co-operate' upon partners in doing this.
- 3.6 Involving children and young people and their parents and carers
Before a single word of the Children and Young People's Plan was written a major consultation exercise was carried out involving professional and voluntary organisations working in services for children. Above all, this included children and young people themselves and their parents and carers – some 8,000 people in total. Out of this came a strong message that children and young people and their families want to play a full part in identifying and prioritising needs and participation in designing and transforming services.
- 3.7 This is another reason for moving away from setting up a formal trust as participation of this nature would be difficult to maintain under the provisions of a formally established trust.
- 3.8 Locality and partnership working
The Council and partners across the city have a real commitment to improve services, improve equality and enable better standards of life for all our citizens. This is reflected in the Vision for Leeds, the Local Area Agreement and the Corporate Plan. It is also reflected in the Children and Young People's Plan, which goes on to make it clear that the most impact on identifying and targeting vulnerable groups can be made in localities and neighbourhoods, rather than working on a city-wide basis. This essential focus on communities has been a key consideration in developing the children's trust arrangements.
- 3.9 The requirement for local impact is also reflected through the Area Committees within the Council, District Partnerships within the Leeds Initiative and moves in the National Health Service from acute to community provision.
- 3.10 Safeguarding
The 2004 Children Act requires all local authorities to establish a Local Children's Safeguarding Board. This replaces the Area Child Protection Committee and will be chaired by an independent person appointed by the Director of Children's Services. Day-to-day work of the Board will be managed by a Safeguarding Manager. Its main roles are to set standards, identify best practice and investigate poor practice and complaints, for the purpose of safeguarding and promoting the welfare of children in Leeds.
- 3.11 Commissioning services
The approach Leeds has taken in drawing up its children's trust arrangements is very different from that taken by most other authorities, who have moved to set up 'children's departments'. The Leeds model draws a clear separation between *providers* of services and *commissioners* of services. This approach has recently been endorsed by a report prepared for DfES by Price Waterhouse Coopers, whose main recommendation is to separate strategic commissioning from provider services.

- 3.12 During the early part of 2006, the Director of the Leeds Initiative reviewed the work of partnerships centred on supporting children and young people. This review concluded that there should be a clearer definition of roles between a 'softer' advocacy, challenge and strategy role and the 'harder' role of commissioning services. In implementing the recommendations of this review, the Children Leeds Partnership (see para 14 below) will take on the softer role, while an Integrated Strategic Commissioning Board will address the harder issues of commissioning and budgets.
- 3.13 The Integrated Strategic Commissioning Board will be chaired by the Director of Children's Services and will comprise 'relevant partners' as set out in the Children Act, plus other key partners from within Leeds. Its role will be to commission services that meet the needs of children and young people, to set standards for service and to monitor performance. It will oversee and monitor the achievement of targets set out in the Children and Young People's Plan.
- 3.14 The Children Leeds Partnership
The Children Leeds Partnership will be responsible, as a sub-group of the Leeds Initiative, for providing advocacy and challenge to secure better lives for children and young people. In the short term, the Partnership will have a number of sub-groups, some of which already exist, to drive specific aspects of work to support children and young people. These will be reviewed over coming months to see if this can be done more effectively, now that the Children and Young People's Plan is clear about expectations and priorities.
- 3.15 The Partnership will be chaired by the Lead Executive member for Children's Services with two additional places for councillors (one from the Council's administration and one from the main opposition party). Other members of the Partnership include representatives from Education, Health, Police, Probation, the voluntary and faith sectors and independent service providers.
- 3.16 Given the importance of making a difference at a local level and having an impact on services which affect the lives of children, for example housing and regeneration, local aspects of children's trust arrangements are crucial. Therefore, at a district level, five Children Leeds Wedge Partnership Groups have been established, linking the Leeds Initiative's District Partnerships with the Council's Area Committees, ensuring there is good Member engagement with issues concerning children and young people.
- 3.17 Over time, the Children Leeds Wedge partnerships will develop to link more firmly with clusters of schools and children's centres and hence, to front-line children's services.
- 3.18 The Director of Children's Services Unit
Unlike most local authorities, Leeds's interpretation of the Children Act has not led to the establishment of a 'children's department' (see para 3.4 above). A small interim Unit (currently about 20 people) has been set up, staffed by secondments from across the Council. Recruitment to permanent posts will take place in two phases. The first phase (currently under way) will bring together resources to manage current priorities, further develop thinking and identify what resources will be required for the longer term. These resources will be added if and when necessary, in phase two.

- 3.19 The Director of Children's Services Unit will work to model changed ways of working and lead by example in every way. It is designed to operate in a number of interlocking layers, each consisting of teams with inter-dependent roles (see Appendix 1). New skills will be required, together with appropriate experience and knowledge. Individual team members will be constantly challenged to work differently and provide solutions in a flexible way, working across traditional boundaries to facilitate change.
- 3.20 Of particular interest will be the new post of Locality Enabler (one for each of the five areas of the city). This role is to assist the Director of Children's Services is acting as champions for the needs and aspirations of all children, young people and families across Leeds by strategically directing, leading and impacting change at a local level. The role is designed to focus on the needs of a local area, ensuring the smooth running of existing partnerships and turning the vision of Children Leeds into reality.
- 3.21 From the outset it has been envisaged that the Director of Children's Services Unit will need and benefit from additional support going beyond its basic establishment. This is where the importance of partnership working will come to the fore by linking the Unit with a range of organisations more closely working with the operational side of service delivery. This approach builds on many good examples of joint- or multi-agency working such as extended schools, children's centres and the West Leeds Project.
- 3.22 Corporate Parenting
In implementing the Council's Corporate parenting Guarantee and Action Plan for looked after children, ten councillors have been recruited (one from each of the inner and outer wedge areas) to bear a special responsibility for children in the Council's foster or residential care. Under the title 'Corporate Carers' Group', these elected members' roles take over monitoring the Regulation 33 inspection of children's homes, but go far beyond this, to include advocacy and championing children and families at a locality level.

4.0 Implications for Area Committees

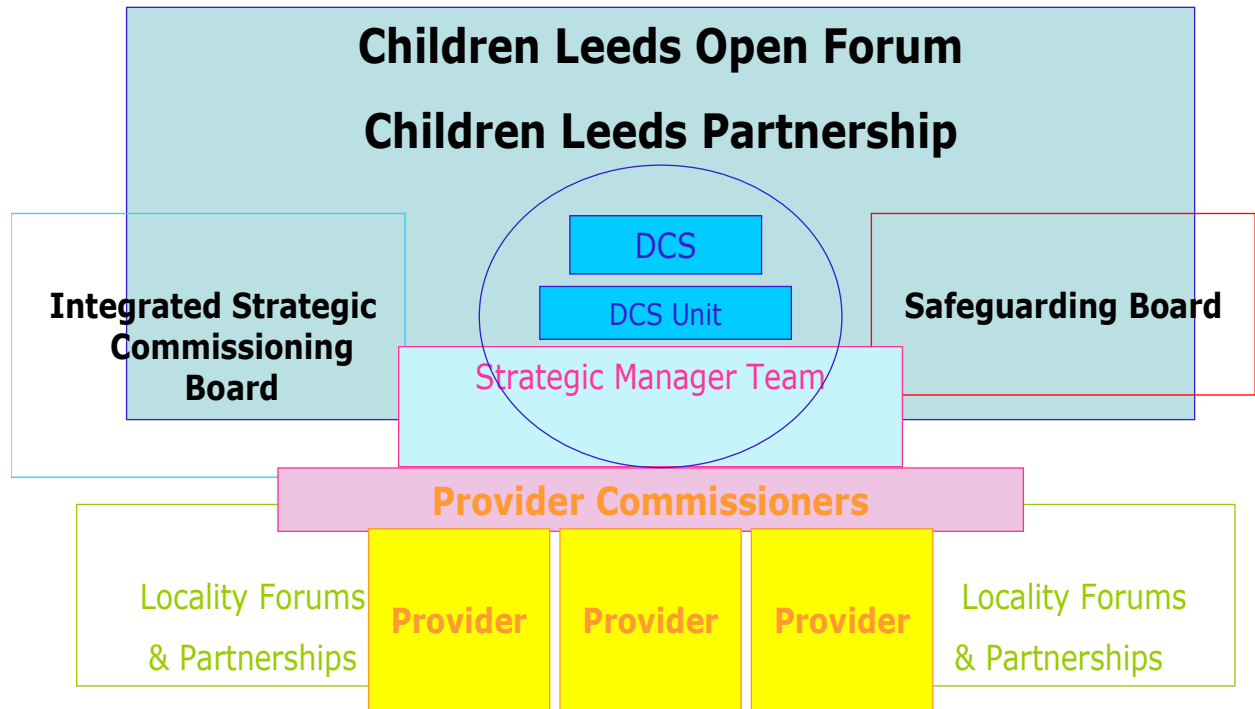
- 4.1 The most important consideration when designing the children's trust arrangements has been the transformation and improvement of services for children, young people and families. The aim, as stated in the Children and Young People's Plan, is for all Leeds's youngest citizens to be happy, healthy, safe, successful and free from the effects of poverty.
- 4.2 A key task of the Director of Children's Services Unit is to bring about a cultural change, both within the Council and among partners – indeed among all the people of Leeds. This change is to encourage all citizens to 'think child' in everything they do. This is already embedded in the 'traditional' services for children and families, such as social care, education and health. The greater challenge is to apply this in activity where the impact on children's lives is less obvious, such as planning, highways, cleansing (within the Council) and many developments and activities outside the Council.
- 4.3 Area Committees are in a strong position to use their influence to raise the profile of the children's agenda and ensure the impact on the lives of children and young people is taken into account when any decision is taken. Area Committees are

asked to apply and capture a consideration of the impact on children and young people in decisions they take.

5.0 Recommendations

5.1 Area Committee members are asked to note the contents of this report

Children Leeds



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Originator: Peter Barnett

Tel: 0113 247 8860

Report of the Acting Chief Planning and Development Services Officer

Outer East Area Committee

Date: 12 December 2006

Subject: Building Schools for the Future Phase 1 – Temple Moor High School

Electoral Wards Affected:
Temple Newsam

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report briefly sets out the present position regarding progress towards the replacement of four schools and the refurbishment and extension of two further schools under Phase 1 of Building Schools for the Future. A Preferred Bidder has recently been selected and it is anticipated that Reserved Matters Planning Applications will have been submitted by the time that this meeting takes place.

It sets out the likely programme for dealing with the applications in anticipation of an anticipated Financial Close date for the contract of 28 February 2007 and the likely issues that will arise from the planning applications – in particular those specifically relating to Temple Moor High School.

1.0 Purpose Of This Report

1.1 The purpose of the report is to notify and inform the Outer East Area Committee of the latest update on the Building Schools for the Future (BSF) Programme and how this relates to Temple Moor High School, specifically:

* Highlighting the submission of Reserved Matters Planning Applications that will have been submitted by the time that this meeting takes place; and

* Inviting questions and comments on the proposals from members of the Area Committee.

2.0 Background Information

- 2.1 Wave One of the Leeds BSF Programme involves the re-building and refurbishment of 14 Secondary Schools, to be procured in three phases. The procurement includes the formation of a Local Education Partnership (LEP) which, under the terms of the Partnership Agreement, will be granted certain exclusivity rights for future investment in the City Council's Secondary School estate that may be approved under the Government's Building Schools for the Future Programme.
- 2.2 Outline planning permission was granted for the schools in Phase 1 (plus Allerton Grange, which will be constructed as part of Phase 2) in October 2005. The Phase 1 schools are Allerton High (new build), Cockburn High (refurbish and extend), Pudsey Grangefield High (new build) and Temple Moor High (refurbish and extend). The new schools will be procured under the Private Finance Initiative (PFI) with the others being procured from the LEP partners under a Design and Build contract.
- 2.3 Since the granting of outline planning permission, three consortia have been invited to bid to become the partners in the LEP. One of them, Environments for Learning (E4L) has now been invited to become the Council's Preferred Bidder and their designs for the schools are now submitted as the reserved matters planning application.
- 2.4 The programme for submitting and determining the planning applications is tight. The anticipated Financial Close date for the contract is 28 February 2007 and planning permissions are required for all of the schools in Phase 1 and Allerton Grange for this to happen and enable construction and refurbishment of the Phase 1 schools to commence in the spring of next year. The Phase 1 schools are due to open in the Autumn of 2008 with Allerton Grange and the other Phase 2 schools opening in 2009.
- 2.5 As part of the consultation process on all of the planning applications, reports are being submitted to the relevant Area Committees, explaining the proposals, setting out what the key issues are likely to be and inviting and comments on the proposals from members of the committees. Any comments will be taken into account when the applications are reported to the Plans Panels early in the New Year.

3.0 Main Issues

- 3.1 The proposed development is refurbishment and an extension to the existing high school, to accommodate approximately 1050 pupils aged 11-16 years plus 170 post-16 pupils. This compares to a current school roll of 1105 pupils aged 11-16 years and 134 post-16 pupils. It will comprise:

- * Demolition of the redundant swimming pool, technology block and temporary buildings;
- * Erection of new teaching blocks, and a High Care Partnership (HCP) Area between the existing main building and the Sports Hall;
- * Extensive alterations to and refurbishment of the administration and other teaching blocks, including a new covered "street" linking existing and new buildings;
- * Creation of a new access from Field End Road to serve the HCP and closure of the Pinfold Road entrance to vehicular traffic.

- 3.3 The issues which were raised at the outline planning stage have featured strongly during a lengthy period of negotiation on the designs and layouts of the schools that took place prior to the selection of the Preferred Bidder, involving planning, urban design, highways and other officers, together with input from CABE, LADI and the Civic Architect. In the case of Temple Moor, the key issues were:
- Quality of the design and appearance and integration of the new and refurbishment elements of the development – including dealing with level changes;
 - Relationship with and impact on the adjacent area to the proposed development;
 - Improvement of pedestrian and vehicular access;
 - Provision of and community access to playing fields and other sports facilities;

The submitted scheme attempts to address most of the above issues – although that relating to community access is one of management and is pursuant to a condition attached to the outline planning permission and there is only limited opportunity to improve vehicular access from Selby Road/Field End Grove. Some detailed matters – for example, design specifications for fencing and details of planting as part of the landscaping scheme and off-site highways works will also follow, pursuant to outline planning permission conditions.

- 3.3 Copies of plans, elevations and other drawings showing the siting, appearance and layout of the proposed new school will be presented at the meeting.

4.0 Implications For Council Policy and Governance

- 4.1 The scheme forms part of the Council's programme for refurbishing and renewing secondary schools throughout the city as part of BSF Wave 1. Consultation is being carried out in accordance with the Council's Statement of Community Involvement and the planning applications will be determined by the appropriate Plans Panels.

5.0 Legal and Resource Implications

- 5.1 These schemes are all part of the BSF funding allocation.

6.0 Conclusions

- 6.1 The reserved matters planning applications for the schools referred to above are the result of an extensive and collaborative design process. However, any comments, ideas or suggestions that the members of the Area Committee may wish to put forward prior to consideration by the appropriate Plans Panel will be most welcome.

7.0 Recommendations

- 7.1 The Area Committee is requested to note the content of the report, and provide comment on the proposals.

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Originator: A Brogden

Tel: 2474553

Report of the Head of Scrutiny and Member Development

Outer East Area Committee

Date: 12 December 2006

Subject: Scrutiny Action Learning Project around Community Development in Health and Wellbeing

Electoral Wards Affected:
All Outer East Wards

Specific Implications For:

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input type="checkbox"/>

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.

Community Development is a way of working that starts from local people's agendas, supporting people to articulate their needs and ways they might be met and then enabling action by local people. This in turn builds local skills and encourages a sense of community action.

Through action learning with key partners, the Scrutiny Board seeks to establish a much firmer understanding of Community Development and raise awareness of its value in terms of reducing health inequalities and promoting healthier lifestyles.

The Scrutiny Board is keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.

1.0 Purpose Of This Report

- 1.1 In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.
- 1.2 Working together with key partners, the Scrutiny Board aims to raise awareness of community development as an approach to reducing health inequalities and promoting healthier lifestyles. As the health and social care statutory sector moves further towards commissioning models, and particularly joint commissioning, the Scrutiny Board also seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services.
- 1.3 Area Committees have a vital role to play in terms of promoting and improving the economic, social and environmental wellbeing of their areas. The Scrutiny Board is therefore keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.
- 1.4 A representative of the Scrutiny Board (Health and Adult Social Care) will be attending today's meeting to discuss this matter with the Area Committee, and will provide feedback of the Area Committee's discussions to the full Scrutiny Board at its January 2007 meeting.

2.0 Background Information

- 2.1 Each year the Centre for Public Scrutiny (a government funded body that supports Overview and Scrutiny Committees across the country) provides an opportunity for Health Scrutiny Committees to bid for up to £20,000 to support action learning around the scrutiny of a health issue in their area. This year the CfPS advised Health Scrutiny Committees to base their bid applications on the themes set out within the new Government White Paper 'Our Health, Our Care, Our Say' (published in January 2006).
- 2.2 The White Paper states that service providers and commissioners must continuously find out what people want from their services – this is now a fundamental duty. It emphasises the strengths of community-based health provision and the importance of giving people a choice in services. It also highlights that this can be best achieved through partnership working and joining up services. In view of this, the Scrutiny Board (Health and Adult Social Care) decided to focus the Leeds bid application on Community Development in Health and Wellbeing and was one of only nine Local Authorities across the Country to be successful.

- 2.3 The CfPS explained that the strength of the Leeds bid application was based on the fact that the project aims to develop community development in commissioning so that services are open and responsive to people's needs and feelings. Also, with a current lack of national guidance on this area of work, the findings of the Scrutiny Board's project will also contribute to the work of the National Institute of Clinical and Health Excellence (NICE) in developing good practice guidance for community engagement in health improvement.
- 2.4 Working closely with the Leeds Metropolitan University, the Scrutiny Board and its key partners also seek to identify and address potential barriers and gaps in delivering effective community health development work across Leeds.
- 2.5 Terms of reference for the Scrutiny Board's action learning project was agreed by the Board in July 2006. A copy of the terms of reference is attached as Appendix A.
- 2.6 Since July, the Scrutiny Board has heard from the Healthy Leeds Partnership and Leeds Voice on their role in this area of work and received their latest research around Community Development and health in Leeds. Local community development workers have also contributed to the Scrutiny Board's meetings and Members of the Board have visited numerous community health development projects across Leeds.
- 2.7 The next stage of the Board's project will be focusing on the role of the Leeds Primary Care Trust and the Local Authority and exploring how community development fits into their commissioning roles.

3.0 Main Issues

- 3.1 Leeds has some well established health projects adopting a community development approach, for example, the seven Healthy Living Centres, South Leeds Health for All, East Leeds Health for All, Women's Health Matters, and many more. However, there are also projects which are isolated and not connected into the bigger Leeds picture in terms of access to information, training and opportunities to network and share best practice as a city.
- 3.2 One of the objectives within the Leeds Initiative Health and Wellbeing Plan 2005-2008 is to establish a Community Health Development Network for Leeds. This network will help to map community development work across the City and will also enable different projects to share best practice and identify training needs. The Scrutiny Board is supportive of this initiative and has allocated funding as part of its action learning project to help resource the network during its early stages of development. A key question for the future will be around the long term commitment and sustainability of the network.
- 3.3 Whist Community Development is considered a sustainable and cost effective model, projects are often based on short-term funding, making it more difficult to achieve desired outcomes. Community Development takes time and is not a quick fix. The Scrutiny Board is keen to gather credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities in order to encourage further investment in this area of work.

- 3.4 The Scrutiny Board would particularly welcome the views of Area Committees on the following issues:
- Recognition of Community Development in health –are you aware of any city-wide or area specific projects which use a Community Development approach in addressing health matters?
 - Impact of Community Development in health – what would you consider to be important measures of effective Community Development in health? Are you able to share any experiences of where a community health development project has made a difference to an individual/community's health and wellbeing?
 - Barriers and gaps in delivering effective community health development work – what would you consider to be the main barriers and gaps in delivering effective community health development work (either generally or within your specific area)? How could these be addressed?

4.0 Implications For Council Policy and Governance

- 4.1 The Scrutiny Board's project very much links into the wider Government agenda to revitalise community empowerment and engagement across the broad range of public services. The White Paper 'Our Health, Our Care, Our Say', states that service providers and commissioners must continuously find out what people want from their services, and the recent Local Government White Paper 'Strong and Prosperous Communities' also enhances local leadership through new duties for local authorities and the NHS to work together on health and wellbeing.
- 4.2 Through action learning with key partners, the Scrutiny Board's project seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services, which includes the Council.

5.0 Legal and Resource Implications

- 5.1 Many Community Development projects suffer from short-term funding and therefore lack sustainability. Long-term investment in Community Development is needed in order to see positive health outcomes. In gathering credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities, the Scrutiny Board seeks to encourage all health and social care organisations to commit to such investment in the future.

6.0 Conclusions

- 6.1 Community Development is essentially a democratic way to work that can be practiced by many different kinds of people, including community groups, Councillors, and other decision-makers. Through action learning with key partners, the Scrutiny Board aims to raise the profile of the Community Development model in helping to improve community wellbeing and reduce health inequalities.

7.0 Recommendations

- 7.1 The Committee is asked to note this report and to share its views around Community Development and health with the Scrutiny Board (Health and Adult Social Care), with particular reference to the issues set out in paragraph 3.4 of this report.

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SCRUTINY BOARD (HEALTH AND ADULT SOCIAL CARE)

COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING

TERMS OF REFERENCE

1.0 INTRODUCTION

- 1.1 Systematically and rigorously finding out what people want and need from their services is identified within the new White Paper 'Our Health, Our Care, Our Say as a fundamental duty of both the commissioners and the providers of services.
- 1.2 In Leeds we also acknowledge that people's opinions, preferences and views need to be heard, especially if more priority and spending decisions are to be devolved downwards. We recognise that when people get involved and use their voice, they can help shape improvements in provision and contribute to greater fairness in service use.
- 1.3 Community development is a way of working that starts from local people's points of view. It aims to support communities to articulate their needs and ways in which these might be met. It recognises that people are the experts on their own circumstances and needs and therefore most appropriate to be involved in creating solutions and making changes to improve their lives. Community Development is a key contributor to the establishment of social capital within disadvantaged groups and areas, which in turn contributes to health improvement.
- 1.4 There is some well established but relatively isolated community health development in Leeds: some locality projects have sustained themselves since the early nineties and developed excellent practice. We also have seven Healthy Living Centres, most of which take a community development approach.
- 1.5 There is a wider range of organisations in Leeds that have engaged users and citizens in a systematic and robust way, particularly within the voluntary and community sectors.
- 1.6 However, despite strong localised support and a number of independent evaluations the sector remains fragile, often based on short term funding. In particular 'New Opportunities Fund' funding of the Healthy Living Centres will expire over the next 18 months. As the statutory sector moves towards commissioning models and particularly to joint commissioning, it is increasingly important to establish a much firmer understanding of community development and to gather credible evidence which can be used by commissioners. There is also an identified need to map this activity in order to disseminate good practice across the city and encourage all parts of health and social care to be open and responsive to what people feel and prefer. In view of this, the Board has agreed to carry out a review on community development in health and wellbeing.

2.0 SCOPE OF THE INQUIRY

2.1 The aim of the review is to make an assessment of and, where appropriate, make recommendations on:

- existing community health development work in Leeds and comparisons with other areas;
- the methods used by local organisations in engaging communities;
- potential barriers and gaps in community development approaches to improve health, including structural, organisational and resource issues;
- the development of a sustainable Community Health Development Network and to identify training needs;
- supporting the implementation of the Leeds Initiative Framework for Effective Community Participation;
- how the lessons being learned around community development can help shape the role of Scrutiny in terms of establishing closer links with local communities.

3.0 COMMENTS OF THE RELEVANT DIRECTOR AND EXECUTIVE MEMBER

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference. Full details are available on request to the Scrutiny Support Unit.

4. STRUCTURE FOR THE REVIEW

4.1 It is proposed that a range of approaches to evidence gathering are used in this Inquiry, including the following:

- Full meetings of the Scrutiny Board to consider evidence and question key witnesses
- Discussions with key partners and stakeholders
- Visits to selected community health development projects in Leeds and elsewhere
- Consultations with local Area Committees and District Partnerships on the Community Development work within their areas.

4.2 The Inquiry will conclude with the publication of a report and recommendations by the Scrutiny Board that will be submitted to the appropriate forum(s). A stakeholder seminar will also be arranged to help disseminate key learning actions from the review and to promote strategic recognition of the quality and value of community development for health improvement.

5. SUBMISSION OF EVIDENCE

5.1 This timetable is subject to change depending upon the outcome of the initial evidence gathering sessions.

5.2 The following formal evidence gathering sessions are scheduled.

5.3 **Visits** – to be conducted during September/October 2006

Consultations with Area Committees and District Partnerships – to be conducted during November/December 2006

5.4 **Session One: Scrutiny Board (Health and Adult Social Care) Meeting – 24th July 2006**

The purpose of this session is to receive information from the Healthy Leeds Partnership on the current position within Leeds in terms of community health development work.

5.5 **Session Two: Scrutiny Board (Health and Adult Social Care) Meeting – 18th September 2006**

The purpose of this session is to:

- gain an understanding of the principles underpinning Community Development;
- consider examples of community health development work on the ground across the city;
- receive information from Leeds Voice on their role in Community Development.

5.6 **Session Three: Scrutiny Board (Health and Adult Social Care) Meeting – 20th November 2006**

The purpose of this session is to:

- share feedback from conducted visits to community health development projects;
- consider the findings from the Community Health Development Questionnaire by the Healthy Leeds Partnership;
- receive information from the Leeds Primary Care Trust and local authority on how Community Development fits into their commissioning roles.

5.7 **Session Four: Scrutiny Board (Health and Adult Social Care) Meeting – 22nd January 2007**

The purpose of this session is to:

- share feedback from the consultations with local Area Committees and District Partnerships on Community Development work within their areas;
- identify main areas for development in the future
- consider the outcomes from research around future commissioning of voluntary community and faith sector services

5.8 Session Five: Scrutiny Board (Health and Adult Social Care) Meeting – 19th March 2007

To consider and agree the Board's final report.

6. WITNESSES

6.1 The following witnesses have been identified as possible contributors to the Inquiry:

Leeds Primary Care Trust
Leeds Metropolitan University
Healthy Living Centres
Healthy Leeds Partnership
Representatives from local community health development projects, for example, Sure Start, East Leeds Health for All, Women's Health Matters.
Representatives from community health development projects in other areas, for example, Sheffield and Bradford
Neighbourhoods and Housing Department
Social Services Department
Leeds Voice

7.0 FACILITATED DISCUSSIONS WITH AN EXTERNAL CONSULTANT

7.1 The Centre for Public Scrutiny (CfPS) set up the Action Learning initiative to help Overview and Scrutiny Committees and their NHS and public health partners to learn together about the experience of health scrutiny so that it becomes an informed joint enterprise between partners in the health economy. The action learning projects are also evaluated as part of a national evaluation of health scrutiny and the programme provides opportunities for sharing the learning in the meantime.

7.2 In view of this, facilitated discussions with Scrutiny Members and key partners will be carried out periodically throughout the review to discuss how the lessons being learned around community development approaches can help shape the role of Scrutiny in terms of establishing closer links with local communities and encouraging greater public engagement in the Scrutiny process. These sessions will be facilitated by Leeds Metropolitan University. Such lessons will then feed into an action learning framework which can be used as a learning tool for other health scrutiny committees.

7.3 The facilitated discussions will be planned for the following dates:

- 23rd October 2006
- 18th December 2006
- 19th February 2007



Originator: Doug Meeson

Tel: 247 4250

Report of the Director of Corporate Services

Outer East Area Committee

Date: 12th December 2006

Subject: Revenue Implications of Capital Schemes

<p>Electoral Wards Affected:</p> <p>All Outer East Wards</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>
	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

1. PURPOSE OF THIS REPORT

- 1.1. At its last meeting, the Committee received a joint report from the Directors of Corporate Services and Legal and Democratic Services which outlined the application of the Council procedures in respect to capital schemes under the control of Area Committees and specifically around any schemes which have a revenue implication. Members noted the report but requested that a further paper be brought to outline the potential options that could be considered to enable Area Committees to support capital projects which have revenue implications for services.

2. INFORMATION

- 2.1. The previous report outlined the application of the Council's procedures and constitution in respect to decisions taken by area committees in respect to capital spending under the control of area committees. In essence, where a capital scheme has revenue implications the current Financial Procedure Rules are such to require any revenue effects associated with a scheme to be clear, reasonable and acceptable. In practice this does mean that for the Area Committee to be able to progress a capital scheme which has revenue implications, it is necessary for the relevant service departments to be able to accommodate any revenue implications within their current approved revenue budget.
- 2.2. The report then went on to identify that under the Council's constitution where a Director is not entirely comfortable with a proposed decision of an Area Committee he/she may refer the matter upwards to Executive Board for further consideration.

Where a matter has been referred to the Executive Board in this manner, the Executive Board may:

- decide the matter itself; or
- endorse any decision already made; or
- refer the matter back to the Area Committee for determination; and/or
- make any other decision it considers appropriate.'

3. **MAIN ISSUES**

3.1. The Committee at its last meeting expressed concern with current position and requested a paper to be produced outlining options that might be available in order to facilitate Area Committees in taking decisions on spending capital monies which have revenue implications, but which cannot be accommodated within current departmental budget limits. Below are detailed a number of potential alternative approaches to the current position, but it should be appreciated that none of them are really without difficulty, and would require further consideration and ultimately approval in accordance with the Council's Policy and Budget framework.

3.2. **Capital to Revenue**

3.2.1. Inclusion of a scheme within the Council's Capital Programme, does commit the Council to an ongoing revenue commitment in respect to financing of the capital spend. One option open to an Area Committee might be to agree to a reduction in its Capital Programme allocation which would then free up the associated financing costs which could then be allocated to the relevant service department to fund additional on going revenue costs.

3.2.2. Just by way of illustration capital spend of £77,000, results in annual capital financing costs of around £10,000. Thus in order to generate say £10,000 to support revenue costs of a particular capital scheme, an Area Committee would be required to give up around £77,000 worth of its overall capital programme, allocation dependent upon the interest rate prevailing. By this means it is therefore possible to enable revenue resources to be generated to fund associated on going revenue costs of other capital schemes.

3.2.3. Given the scale of the required transfer, this may be seen as prohibitive, and given that the initial allocation of capital and revenue well being budgets to Area Committees is a Council decision a question may be asked as to whether this option is consistent with Council policy.

3.3. **Creation of a Central Provision**

3.3.1. A further option may be to create some form of central provision. Once an Area Committee agrees to support a scheme of revenue implications, an amount of money from this central provision could then be transferred to the relevant department to enable them to meet identified on going revenue costs. One issue with this proposal is how to determine an appropriate amount to be put aside as a central provision. On the face of it there have not been many proposals from Area Committees which have significant revenue implications, and it may be considered that a relatively small sum, perhaps less than £50,000 could be set aside for such a central provision. However, there is a

potential concern that with such a central provision, Area Committees could be more encouraged to support schemes which have significant revenue implications with the result that any central provision could quickly become oversubscribed. There is also a question as to whether or not any central provision created in this way should be apportioned to Area Committees in accordance with the apportionment of either the capital programme provision or the revenue wellbeing funding, or whether it should operate on some form of first come: first served basis.

- 3.3.2. It also needs to be appreciated that within the current approved City Council budget there is no central provision for this type of spending, and any such proposal to create such a provision would need to be considered in accordance with the Council's budget and policy framework, and alongside other spending pressures and priorities.

3.4. **Transfer from Area Committees Revenue Wellbeing Funds**

- 3.4.1. A further option may be for an Area Committee supporting any capital scheme with revenue implications to agree to transfer part of their revenue wellbeing budget to the appropriate department in order for the revenue costs of a scheme to be funded.
- 3.4.2. This would need to be seen as a permanent transfer away from the area's revenue wellbeing budget, and would have to be taken account of the annual determination and allocation of the Area Wellbeing revenue budget. Consideration would also need to be given to any additional revenue costs in future years.

4. **RECOMMENDATION**

- 4.1. Members are asked to consider the above options and to determine how they might want to progress this matter.

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Originator: John Woolmer
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Report of the East Leeds Acting Area Manager

Meeting of: East (Outer) Area Committee

Date: 12th December 2006

Subject: Revision to Area Committee Small Grants Scheme (Wellbeing Budget)

<p>Electoral Wards Affected:</p> <p>ALL OUTER EAST WARDS</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

The report proposes revision to eligibility rules and guidance notes for the Area Committee's Small Grants Scheme operated from its Wellbeing (revenue) Budget. It is presented in response to concerns expressed by Members that the purpose of the scheme was not clear enough and therefore it encouraged applications for activities not delivering actions relevant to the Area Committees priorities or from organisations who should either be charging or funding the activity from elsewhere.

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of the report is to present for approval revised eligibility rules and guidance notes for the Area Committee's Small Grants Scheme operated from its Wellbeing (revenue) Budget.

2.0 BACKGROUND INFORMATION

2.1 The Area Committee operates a Small Grants from its Wellbeing (revenue) Budget.

- 2.2 The amount set aside as a "pot" for the Scheme is agreed each year as part of the annual spending plans approved for the Wellbeing Budget.
- 2.3 £20,000 was set aside for the 2006/07 financial year – allowing for £5,000 per ward.
- 2.4 Guidance notes have been produced for potential applicants, which can be downloaded from the Council's website or sent on request from the Area management offices.
- 2.5 However, members have recently expressed concern at how broad the eligibility criteria appears to be for applications. Particular concerns include:
- Inconsistency on the interpretation of "running costs"
 - Too many repeat applications from organisations, seemingly for the same activity
 - Applications from organisations who should have access to more appropriate budgets
 - Applications for activities which it is considered would normally be paid for by contributions by the users
 - Funding of activities not clearly linked to the agreed priorities of the Area Committee
 - Uncertainty about the process when an application is not supported by all Members
- 2.6 As well as causing concern that the Scheme was not always working in the way it was intended to, Members were equally worried that applicants' expectations and time may be unfairly raised and wasted.

3.0 REVISED ELIGIBILITY AND GUIDANCE

- 3.1 To address the concerns in section 2.5 and 2.6, revised *Guidance Notes for Applicants* are attached (appendix A) for the Area Committee's approval.
- 3.2 Members will note that the Guidance Notes include clear notes and examples of what can and can not be considered under the Scheme.
- 3.3 The notes include instructions that it must be clear what Area Committee priority the project/activity the funds are being applied for will address.
- 3.4 The notes also make clearer that applicants are strongly advised to seek a view from the Area Management offices on the eligibility of their proposal before completing a full application form.
- 3.5 Finally it is made clear in the guidance notes that applicants **MUST** not only provide receipts for any expenditure but also provide a brief written report on the activity/project for Area Committee. This will also be restated in a funding agreement which will be sent out to every successful application for them to sign and return.
- 3.6 These "evaluation" reports will be appended to future Wellbeing update reports at Area Committee, available for use at local Forums meetings, posted on the Outer East webpages and selected examples used in the About Leeds area page to help publicise the grant scheme.

4.0 Recommendations

- 4.1 The Area Committee is asked to note the content of the report and approve the revised Eligibility and Guidance Notes for the Small Grants Scheme as set out in appendix A.
- 4.2 The Area Committee is asked to confirm delegation for the approval of Small Grants to the Area Manager where following consultation with Members there are no outstanding queries or objections; and that where there remain objections the application is referred to the next Area Committee meeting for consideration. Any applications received that do not meet the eligibility criteria will be automatically rejected (with the Area Manager's authority) and local ward members informed for information.

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OUTER EAST AREA COMMITTEE

2006/07 SMALL GRANTS FUND

- GUIDANCE NOTES FOR APPLICANTS -

(revised November 2006)

IT IS IMPORTANT THAT APPLICANTS READ THESE NOTES CAREFULLY BEFORE COMPLETING AN APPLICATION FORM

Who runs the scheme and why?

The Area Committee for Outer East Leeds has set aside funds from its Wellbeing budget to operate a Small Grants Scheme. The scheme is administered by the Council's East Area Management Team (contact details can be found on the application form and at www.leeds.gov.uk/east).

The scheme has been established to provide support to small scale, local projects that will deliver actions and outcomes that meet the Area Committees' responsibilities and priorities. These are:-

Priority	Example Projects
<ul style="list-style-type: none"> community engagement and cohesion 	community gala, neighbourhood newsletters
<ul style="list-style-type: none"> safer neighbourhoods 	crime reduction project
<ul style="list-style-type: none"> cleaner and greener neighbourhoods 	community clean up, bulb planting project
<ul style="list-style-type: none"> activities for young people 	out of school clubs (voluntary run only)
<ul style="list-style-type: none"> supporting regeneration activities 	projects helping people get into work
<ul style="list-style-type: none"> to improve the range and quality of community activities available 	new equipment for a community group to enable new or more widely accessible activities

Who can be funded and how much can we apply for?

The scheme is only available to registered voluntary and community sector groups who have a bank account, terms of reference/constitution and comply with LCC policies on equal opportunities. Paperwork will be required to prove these criteria are met. Projects can be funded through a third party (such as a statutory agency or a school) where that party will take responsibility for the delivery of the project as agreed and the financial administration involved. The maximum amount you can apply for is £500.

What can be funded?

Funding eligibility and decisions are at the total discretion of the Area Committee who will take into account the relative priority in the area of the proposed project. Conditions will apply and be set out in a funding agreement which must be signed.

The following important ground rules apply:

- Applications must be for specific one-off projects which seek to improve the neighbourhood as a place in which to live and play – organisational running costs, funding for the normal activities of the organisation or repeat applications for on-going activities will not be considered
- Organisations are normally limited to one small grant per financial year

The project must be aimed at benefiting residents living in one or more of the wards that make up the Outer East Area Committees. The wards are; Crossgates and Whinmoor, Garforth and Swillington, Kippax and Methley, and Temple Newsam.

What can NOT be funded?

- × the everyday running costs of a community organisation (e.g. office costs, rent)
- × contributions to salaries/wages
- × retrospective funding – i.e. for projects that have already happened
- × a project run by a profit making or private organisation
- × projects with religious or political aims
- × activities not open to all the community to access
- × activities for which an organisation already has funding or an obligation to carry out
- × projects or activities delivered by statutory agencies (including schools)

Funding Agreement and Conditions - Important

The award of a small grant will only be made once a formal funding agreement is signed and returned to the office.

Grants are conditional on the understanding that the funds can only be spent on those items listed in the application. Any proposed changes to the project/items **MUST** be approved through the Area Management Team otherwise the grant must be repaid. The original receipts to all items must be sent into the office once the project is completed. Any missing receipts will risk a demand for repayment of the grant.

The funding agreement also requires the applicant to produce a short report (no more than a side of paper) following completion of the project/activity summarising how the grant was spent and what was achieved. This report will be a public document.

Any publicity relating to the project must wherever possible acknowledge the financial contribution from the Outer East Area Committee.

Any newsletters or public material produced as a result of the grant should be non-political and not make specific criticism of the Council or its partners (e.g. the Police). Such funding is given to produce positive information to the community on local activities and services available to them and/or to consult about local issues relevant to the work of the Area Committee.

How to Apply and Timescales

We would strongly advise that you first of all drop us a note or phone for a brief chat to outline what you are hoping to get funding to help with. This may avoid wasted time completing a full application form for a proposal that has little or no chance of approval, or may help you rethink what it is you are applying for.

You must then complete the Area Well Being Budget Small Grant application form and send it to the contact address shown on the form. You will receive an acknowledgement letter once the application form has been received.

Providing the form is completed correctly and there are no fundamental concerns, the process from application to payment should take around a month to complete. The application has to be sent to the relevant Area Committee Councillors for their agreement, which takes around 10 working days. You will then be required to sign and return a funding agreement. On receipt of this, we will arrange for a cheque to be sent which will take about 2 weeks to go through the Council's payments system.

Please take this timescale into account when planning projects/events that may be reliant on the grant and contact the Area Management Office to check on progress. Ideally, applications should be made a good couple of months ahead of the project/event.

You should not rely upon the application being approved or make commitments until approval is confirmed and the funding agreement is issued. If you do, that is your risk. Regardless, you can not use the grant for purchases made before the date of approval. Do not take no response to mean approval.

If you have any queries, please contact the East Leeds Area Management Team who will resolve any questions you may have or provide further information if required.

Appendix A: Guidelines for Completing the Application Form

1. Name of Project

Please give the name of the proposed project

2(a) Name of Delivery Organisation

This is the organisation that be contracted to deliver the project activity. The Delivery Organisation will be responsible for completing the application form, and for ensuring that the project is completed within the set timescale and within the agreed budget.

2(b) Organisation address

Please provide the full address of the Delivery Organisation named in 2(a).

2(c) Contact Person and position

Please give the name and position of the person who will be taking on managerial responsibility for the project, and with whom the Area Management Team will have contact; including their telephone, fax, and email contact details.

2(d) Organisation Status

Please give the status of the Delivery Organisation; i.e. Charity, voluntary group, community group, private company, Council etc.

3. Project description

Please provide a full description of what the funding you are applying for will help achieve. Please include the aim of the project and what the funding will be specifically used for.

4. Target area of project

Please give details of the neighbourhood/ward(s) your project will benefit.

5. Which Area Committee priorities does your project meet?

Please tick the Area Committee priority your project meets

6. Details on organisational activities

Please provide details on the activities that your organisation currently provides, how often these activities are provided and when the organisation was established.

7(a) How many people are involved in running your organisation?

Please provide the number of Management Committee Members, Volunteers and Non-Active Members involved.

7(b) Does your organisation provide activities specifically for any of the following:-

Please tick the boxes that are applicable if your organisation provides activities for people with disabilities, young people, females, older people and people of minority ethnic origin.

7(c) Please tick up to three boxes which best describe the ethnic origin of the people who benefit from your groups activity

8. Please provide details of how your organisation encourage people to take part and/or help with activities you provide

9(a) Amount of funding requested

This is the amount of Area Well Being Budget funding required for the duration of the project. Please quote these figures to the nearest £10.

9(b) Total amount of other funding for this project

Please identify any other funding that will contribute to this project e.g. Lottery funding £1,000. Please quote these figures to the nearest £10.

9(c) Total cost of your project

This is the total cost of the project which includes *all* contributory funding.

9(d) Length of project (in months)

Please state how long you expect the project to last.

9(e) Expected start date of project

Please state the date you anticipate the project starting. Please take account of the time it will take to process not only this application through the various stages of consultation and approval but also any other applications you have submitted.

10. What items do you want the grant to pay for?

Please list all items which the Area Well Being Budget contribution will be going to pay for in full or in part. Please note that it is good practice to obtain three quotes for any equipment or service that is to be purchased.

11. How does your organisation normally fund its activities?

Please provide details of any membership fees, fund raising events, grants, charges to users or other income that was received in the last financial year to support organisational activities.

12. What levels of reserves does your group currently hold?

Please fill in the current amount of free reserves i.e. monies not to be used for your organisations running costs, in your bank account.

13. Has your organisation received funding from the Council in the past?

If your organisation has previously been awarded Council funding, please provide details of the type of funding, purpose and which fund/Department it came from.

14. Have you applied for any other funding for this project?

If your organisation has applied for funding from other sources, please give details of who you applied to, how much you've applied for and when you expect to find out the outcome of the bid?

15(a) Bank account details

Please include the organisation's bank account details.

15(b) Documents

If your organisation is a voluntary or community group please tell us whether you have any of the listed documents. Please provide a copy of any documents that you do have.

16 Signature of applicant

Please check that the application form is complete and that you have read the guidance notes before signing and dating. If you have any queries, please contact the Area Management Office for assistance.



Originator: Martin Hackett

Tel: 3950705

Report of the East Leeds Area Manager

Outer East Area Committee

Date: 12 December 2006

Subject: Well Being Budget 2006/7

Electoral Wards Affected:
All Outer East Wards

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

At the April 2006 meeting of the Area Committee Members agreed to profile the Well Being Budget to address priority issues. This report details agreed commitments for 2006/07 against funding streams and recommends Area Committee support a number of new projects.

The Well Being allocation for 2006/07 is £207,960.

1.0 Purpose Of This Report

1.1 This report will update Members on projects that have been funded by the Well Being budget under its various workstreams to date; it will also request funding for a number of projects including the appointment of an additional Neighbourhood Warden.

2.0 Background Information

2.1 The Area Committee agreed to profile its Well Being Budget against the following workstreams.

2.2 **Small Grants Scheme: £20K** - funding to continue the small grants scheme for local community projects which seek to improve neighbourhoods and promote community involvement. **Appendix 1** detail small grants received and funded to date.

2.3 **Neighbourhood Management (including Cleaner and Greener Neighbourhoods): £10k per Ward for Tasking Teams and £36k to support gardening service for the elderly** - as in 2005/06 £10k is allocated to each ward to support local problem solving through Neighbourhood Tasking Teams.

This workstream also includes funds of £36k to enable the continuation of the successful gardening scheme commissioned from Groundwork Leeds.

2.4 **Young People: £32K** - This provides up to £8,000 per ward to develop activities with LCC Youth Services, other parts of the Council or voluntary organisations working with young people.

2.5 **Community Engagement and Activities: £30k** – this provides support to community consultation eg .older people’s week; work with high schools, community events, forums, publicity and publications etc. It also supports Luncheon Clubs for the elderly (funding of the Outer East co-coordinator);

2.6 The Area Committee also has a number of outstanding commitments. These are:

• Annual on-going CCTV maintenance and monitoring costs	£16,450
• Local Streetscene van and operatives (CAST)	£ 2,720
• 50% contribution to a Warden for Swarcliffe	£11,500
• 50% contribution to an East Leeds CROW officer	£15,500

Total existing commitments from the 2006/07 budget £46,170

2.7 This budget allows for approximately £5,000 to meet contingencies.

3.0 Project Proposals

3.1 **Additional Neighbourhood Warden.**

3.1.1 At the October meeting of Outer East Area Committee a report was submitted that explained and recommended the following:

- current position with Neighbourhood Wardens in Outer East Leeds
- the appointment of a Senior Warden funded by Area Committee
- appointing a Warden for Garforth & Swillington with 0.5 of the post transferred from Temple Newsam Ward and the other 0.5 of the post funded by Area Committee
- altering the boundary of the Warden currently based in Kippax

3.1.2 Members felt that they could not support the main proposals and requested a further report be provided at the December meeting of Area Committee.

3.1.3 The current position is that the boundary's and numbers of wardens in Outer East Leeds is mainly as a result of the funding that initially provided the wardens. There are currently 5.25 posts in Outer East Leeds and 0.50 of these posts is not filled. The breakdown by ward is :

Temple Newsam Ward. This ward has 2.50 posts with 2 posts filled and .50 posts unfilled. The filled posts are split with warden 1 covering Halton Moor and east Osmondthorpe and warden 2 covering the remainder of the ward i.e. Halton, Colton, Temple Newsam and Whitkirk. The 0.50 unfilled post did cover east Osmondthorpe.

Cross Gates & Whinmoor. This ward has 1.75 posts. The 1 full post covers Swarcliffe and is funded by Outer East Area Committee and South East Homes respectively. The 2nd post covers Whinmoor and Scholes. Scholes is located in Harewood Ward (North East Outer Area Committee) and is therefore classed as 0.75 of a post in relation to Outer East Leeds. The Cross Gates part of the ward has no warden cover.

Kippax & Methley. This ward has 1 full post to cover the whole ward. The warden also covers Swillington which is located in Garforth & Swillington ward.

Garforth & Swillington. This ward has no warden. However (as above) Swillington is covered by the Kippax & Methley warden.

3.1.4 At the October meeting of Area Committee Members felt they could not fund the appointment of a senior warden from the Well Being Budget. Members were also concerned about a reduction in the number of warden posts in Temple Newsam ward and could therefore not support the proposal to reduce its allocation from 2.5 posts to 2 posts.

3.1.5 Members did however feel that there was merit in having warden cover for Garforth and supported the objective of having a warden in each Ward.

3.1.6 Enquiries have been made and there is no other source of funding available to provide warden cover in Garforth nor were any of the redeployed wardens from Leeds City Centre allocated to Garforth in April of 2006. There were 5 redeployed city centre wardens and a request was made for one of the redeployed wardens to be stationed in Garforth. This bid for a warden was not successful. The wardens were redeployed as follows:

- 1 warden transferred to a vacant post

- 2 wardens redeployed to West Outer
- 1 warden redeployed to South Inner
- 1 warden redeployed to North East Inner

3.1.7 The revised recommendation is that the 0.50 warden post for Temple Newsam is combined with funding from the Area Committee for an additional 0.50 of a post. This Warden will then work across both Garforth & Swillington Ward and Temple Newsam Ward with time in each ward split equally and managed by the Community Safety Coordinator for East Leeds.

3.1.8 The cost of making up the half post will be £5,000 (including equipment) if the post is filled from 1 January 2007. This would be taken from the Well Being Budget for 2006/7. The future cost to the Area Committee for half the cost of a warden would be half the annual salary £ 17,985 at top of scale or £16,137 at bottom of scale (plus on costs). Members would be requested to make the appointment for a 2 year minimum period with a review after that period.

3.1.9 The warden work programme will link in very closely with the Neighbourhood Policing Teams. In terms of wardens the profile by ward in Outer East Leeds will be:

- Temple Newsam – 2.5 Wardens
- Cross Gates & Whinmoor – 1.75 Wardens (0.25% of 1 Wardens time in Scholes)
- Kippax & Methley – 1 Warden
- Garforth & Swillington – 0.5 Warden

3.1.10 The Neighbourhood Policing Teams have now recruited an additional 2 PCSO's per Ward. The PCSO's are listed by Ward below:

Temple Newsam Ward

CS 540 David Warnes
 CS 800 Stephen Twort
 CS 741 Shaun Taylor
 CS 317 Sharon Taylor

Cross Gates and Whinmoor

CS 357 David Foster
 CS 174 Paul Calvert
 CS 779 Michelle Rule
 CS 307 Graham Reeves

There are also 2 part funded PCSO's that work at John Smeaton School.

Garforth and Swillington

CS 611 Ahron Tolley
CS 772 Thomas Walkin
CS 521 Rose Rowley
CS 741 Samantha Farr

Kippax and Methley

CS 647 Andrew Poleviak
CS 762 John Whitworth
CS 673 Steven Thompson
CS 620 Steven Ward

3.1.11 This project will meet the following priorities identified in the Area Delivery Plan.

- Safer Communities – (to tackle crime and anti-social behaviour)
- Community Engagement and Activities – (to improve the range and quality of community activities available to the residents of the area; to ensure that residents are well informed about and able to participate fully in the work of the Area Committee).

3.2 Garforth Arts Festival

3.2.1 2007 will see the third annual Garforth Arts Festival. The Festival is organised by Garforth Community College in partnership with Garforth Community Association and Leeds City Council.

3.2.2 Since its inauguration the Arts Festival has looked to expand each year with the objective of becoming one of Leeds' premiere annual arts events. In 2005 and 2006 the festival lasted one week with a grand finale on the Saturday; in 2007 the organisers plan to have a two week event with workshops proposed in schools across Garforth & Swillington and Kippax & Methley.

3.2.3 The main event and the minor events during the two week period are made up of a mixture of nationally recognised artists and local talent.

3.2.4 The total cost of the project is £70,000. The cost breakdown is as follows :

Garforth Arts Festival 2007 – Budget

Costs

Educational Projects so far	
Garforth Art Club	£ 2000.00
Love Arts	£ 2900.00 approx
Conference of the birds	£ 2000.00
SLP Musical Theatre	£ 1000.00
Library Project	£ 500.00

Latin Project (Music and Dance)	£ 2250.00
Dance Project	£ 1000.00
Poetry Project	£ 2000.00
Brass Project	£ 1500.00
Steel Band Project	£ 1800.00

TOTAL £16950.00

Costs of Major Artists

Courtney Pine, JTQ, Kate Rusby, Eliza Carthy, Bugaloo Foundation, Brighouse & Rastrick Band, Audience with Ian McMillan, Dave O'Higgins, Jamil Sheriff, etc.

TOTAL £35487.50

Event Manager	£1100.00
Stage manager	£ 150.00
Sound engineer etc for main stage	£3500.00
Lighting eng	£ 500.00
Stage	£4156.57

TOTAL £9406.57

Publicity	£1842.00
Jazzwise	£ 350.00
Froots	£ 125.00
Delivery	£ 700.00
Design	£1410.00

TOTAL £4427.00

Total Cost £ 66,271.07

Contingency at 5% = £ 3313.06

Total Cost = £69,584.62

3.2.5 Income is generated through various fundraising events organised by Garforth College; contributions from business such as the Co-op; various grants etc. The project is underwritten by Garforth Schools Partnership.

3.2.6 Outer East Area Committee supported this project in 2005 and 2006 with contributions of £2,000 and £4,000 respectively. Members are asked to consider a £6,000 contribution that will be capped at this figure for three years. A condition of the grant will be that The Arts Festival will be required to exhibit the LCC logo on all publicity promoting the event.

3.2.7 The project meets the following priorities identified in the Area Delivery Plan:

- Community Engagement and Activities – (to improve the range and quality of community activities available to the residents of the area; to ensure that

residents are well informed about and able to participate fully in the work of the Area Committee).

3.3 Sports Project for Schools in Outer East Leeds

3.3.1 In 2006 Outer East Area Committee funded a sports project to work in all Primary and High Schools in Outer East Leeds that delivered a range of sports to children from Year 3 upwards. The coaching in athletics, football, rugby and racquet sports culminated in a full day sports jamboree at the appropriate High School to the Primary School.

3.3.2 The full itinerary of coaching in 2006 is detailed on **Appendix 2**. These figures illustrate that 4,433 children benefited from sports coaching and advice on being healthy and active.

3.3.3 It is proposed that this project will be repeated in 2007 offering the same type of coaching and activities across Outer East Leeds Schools delivered by LCC's Community Sports Services.

3.3.4 The cost of the project is detailed below.

Outer East Sport Project - Budget 2007

Proposed Expenditure

£

Staff	Athletics	4,180.00	
	Football	4,180.00	
	Rugby league	4,180.00	
	Racket sports	4,180.00	
	St. John Ambulance	315.00	
		17,035.00	17,035.00
Courses	Athletics 20 pupils @ £50	1,000.00	
	Football 20 pupils @ £50	1,000.00	
	Rugby league 20 pupils @ £40	800.00	
	Racket sports 20 pupils @ £40	800.00	
		3,600.00	3,600.00
Certificates	Reprographics, 4500, A5	100.00	
		100.00	100.00
Other	Photographs at flagship event	250.00	
	Hire of East Leeds	200.00	
		450.00	450.00
Equipment	<u>Athletics</u>		
	Javelins, cones, speed bounce	495.00	
	<u>Rugby</u>		
	Skill Zone for flagship event	300.00	
	Tag Belts	500.00	
	<u>Racket Sports</u>		

	Rackets, balls, shuttles	370.00	
	Hire Hand portable radios	100.00	
		1,765.00	1,765.00
Transport	Transport for pupils to festivals	5,500.00	
	Van for equipment to festivals	150.00	
		5,650.00	5,650.00
Total expenditure			28,600.00

Proposed Income

Outer East Area Committee	20,000.00	
Boston Spa School Sport Partnership	5,000.00	
National Governing Bodies	3,600.00	
Total income	28,600.00	28,600.00

3.3.5 The Area Committee contribution to this project will be £15,000. The intention is that this will become an annual event but that this will be the final year that the Area Committee contribute such a large proportion of the cost. In future years Community Sports will look to reduce Area Committee's contribution by 30% annually through looking at funding being provided by the Schools and other sources.

3.3.6 The project meets the following priorities identified in the Area Delivery Plan:

- Community Engagement and Activities – (to improve the range and quality of community activities available to the residents of the area; to ensure that residents are well informed about and able to participate fully in the work of the Area Committee).

3.4 Inside-Outside Childcare Project in Swarcliffe

3.4.1 This project provides affordable childcare to the age range 4 to 12 years for single parents and low income families.

3.4.2 The provision is available from 7.30 'til 9.00 in the morning and 3.00 'til 6.00 in the afternoon. Breakfast is provided with snacks in the afternoon. Homework plays a large part in the project with staff supporting pupils in a quiet friendly environment.

3.4.3 A total of 57 young people attend this provision with 7 of these children having special needs.

3.4.4 The project requires funding for 1 of 2 Special Needs Workers that the project employs. This will be for 20 hours @ £7.00 per hour x 52 weeks. With N.I. contributions the total cost is £7,567.

3.4.5 In 2005/6 the Area Committee received a request from Inside-Outside to fund the second Special Needs Worker that this project employs. The proposal was to fund this post for 1 year and that after 1 year the post would become self sufficient from

income generated. The minute (2.3.1) from the 13th December 2005 Well Being Report to Area Committee is highlighted below :

2.3.1 *If the project acquires a special needs worker the project can take extra children from the waiting list. This will generate extra income that allows the project to become self sufficient within 1 year. Inside/Outside will only request funding from the Area Committee for 1 year.*

3.4.6 The Inside Outside Project is requesting funding for 1 year for the original Special Needs Post. At the time of writing this report a number of queries and issues were outstanding relating to this project. The queries included :

- Information on what was provided locally under the 'extended schools' agenda.
- The types of special needs relate to cerebral palsy and downs syndrome – need to enquire if alternative funding is available for such projects.
- Why is worker 1 not self sufficient in the same way as worker 2?
- Information required on staffing levels of the project as a whole and breakdown of income and expenditure.

3.4.7 The project meets the following priorities identified in the Area Delivery Plan:

- Community Engagement and Activities – (to improve the range and quality of community activities available to the residents of the area; to ensure that residents are well informed about and able to participate fully in the work of the Area Committee).

4.0 Conclusions

4.1 Officers will continue to commission project work across Outer East Leeds under the workstreams identified in section 2 to ensure that the Well Being Budget is fully committed by financial year end. The work will be commissioned after consultation with Members.

4.2 In circumstances where there are objections and it is felt that the project requires in depth discussion a full report on the individual project will be submitted to Area Committee.

4.3 Officers will pursue the queries and issues relating to the Inside-Outside project and update Members at the next meeting of Area Committee.

5.0 Recommendations

5.1 **Neighbourhood Warden.** Members are recommended to approve the proposals in section 3.1 and agree a provisional sum of £5,000 to appoint 0.50 of a Neighbourhood Warden. With the .50 vacancy this will form 1 full post of a Warden to work across the Wards of Garforth & Swillington and Temple Newsam Wards as directed by the line manager for this post, East Leeds' Community Safety Co-ordinator.

- 5.1.2 Members are recommended to approve funding for this .50 of a post for a minimum period of 2 years.
- 5.1.3 Members are recommended to approve the boundary changes to the post of the current Kippax/Methley & Villages Warden.
- 5.2 **Garforth Arts Festival.** Members are recommended to approve a £6,000 contribution towards this project; to cap the figure at £6,000 for 3 years; and to award the grant on condition that Leeds City Councils logo with reference to Outer East Area Committee is included in promotion material of the event.
- 5.3 **Sports Project for Outer East Schools.** Members are recommended to support this project with a contribution of £15,000 for the event in 2007 with the following conditions :
- Community Sports look to make this an annual event
 - Community Sports look to reduce the Area Committee contribution by 30% year on year by seeking funding from alternative sources such as the Schools and the core budget for community sports work.
- 5.4 **Inside-Outside Project.** Members are requested to note that queries relating to this project are still outstanding and further information will be provided to the next meeting of Area Committee. Members are also requested to raise any further questions or queries they may have pertaining to this project.
- 5.5 Members are requested to note that a total of £148,200 of orders have been raised against the Well Being Budget. If the aforementioned projects are approved this figure will rise to £174,200. However invoices have not been received for 3 projects: CCTV costs; Swarcliffe Warden (50% cost); CROW Officer costs. These costs are expected to come in at just under £21,000 bringing the total to around £195,000. This will leave a remaining balance of £13,000. However, a number of projects funded in 2005/6 have come back at a lower cost than was anticipated and these savings will be added to the remaining balance. A clearer picture of what the actual balance is will be available by the February meeting where Members will be requested to commit that figure to support project work before financial year end.
- 5.6 Members are requested to raise any questions or points of clarification concerning Well Being Budget expenditure in 2006/7.

Appendix 1 Small Grants

Small Grants

04-Apr-06 Kids United	Summer Programme 2006	OE/06/01/S	Z787117	06-Jul	£500.00
12-Apr-06 Halton Moor Active Women's Group	Women Learning Together Project	OE/06/03/S	Z775383	06-Jul	£467.00
12-Apr-06 Crossgates Youth Opportunities Venutere (Christ Church)	Residential Course	OE/06/05/S	Z807414	06-Jul	£500.00
08-May-06 Cross Gates Carnival Committee	Cross Gates Carnival 2006	OE/06/07/S	Z779306	06-Jul	£500.00
09-May-06 Swillington Pre-school Play Group	Swillington Pre-school Play Group	OE/05/28/S	Z767710	06-Jul	£483.08
09-May-06 Whinmoor Warriors JARLFC	New Football Kit	OE/05/29/S	Z767732	06-Jul	£500.00
23-May-06 East Leeds Writers Group	Halton Library - meeting room costs	OE/05/19/S	Z788927	06-Jul	£175.00
23-May-06 Ledston Luck in Bloom Team	Ledston Luck in Bloom 2006	OE/05/30/S	Z783903	06-Jul	£420.00
16-Jun-06 Methley Cricket Club	Cricket Coaching Aids	OE/06/13/S	Z815383	06-Jul	£483.00
07-Jul-06 Plantscape / Dunhill's Resients Association	Water bowser for lamp post hanging baskets	OE/06/18/S	Z788104	06-Jul	£495.00
12-Apr-06 Temple Moor High School	Schools Formula 1 Challenge	OE/06/04/S		06-Jul	£500.00
11-May-06 Different Stages Theatre Company	Brass at the Church 2006	OE/06/08/S		06-Jul	£500.00
18-May-06 Sledmere & Sherburn Neighbourhood Watch	Neighbourhood Watch Start-up costs	OE/06/11/S		06-Jul	£500.00
23-May-06 Mind the Gap	Mind the Gap Youth Club	OE/05/25/S		06-Jul	£500.00
23-May-06 Temple Newsam / Halton Gymnastic Club	Temple Newsam / Halton Gymnastic Club	OE/05/26/S		06-Jul	£500.00
07-Jul-06 Firthfields Community Association	Outdoor furniture	OE/06/15/S		06-Jul	£500.00
21-Jul-06 Manston St. James Mums' and Tots x 3 applications	Re-equip Resources of New Beginnings	OE/06/16/S		06-Jul	£500.00
21-Jul-06 Garforth Residents Association	GRA Community Newsletters 2006/07	OE/06/17/S		06-Jul	£500.00
30-Aug-06 Swillington Primary School Breakfast Club	Breakfast Club	OE/06/19/S		06-Jul	£500.00
07-Sep-06 Allerton Bywater Community Partership	Allerton Bywater Gala Day 17 Sept 2006	OE/06/20/S		06-Jul	£500.00
21-Sep-06 Allerton Bywater ARLFC	Rugby for All	OE/06/21/S		06-Jul	£500.00
25-Sep-06 GASPED (Greater Awareness & Support for Parents Encounter)	East Leeds Drug Awareness Event	OE/06/22/S		06-Jul	£250.00
15-Nov-06 Garforth Amatuer Dramatic Society	Update 2006	OE/06/23/S		06-Jul	£500.00
05-Apr-06 Woodlands Court Residents Association	*REJECTED* Subsidised trips & meals out	OE/06/02/S		06-Jul	
08-May-06 Scholes Community Care	*REJECTED - NOT OUR AREA!* Scholes Community Coffee	OE/06/06/S		06-Jul	
17-May-06 John Smeaton Extended School	**REJECTED** John Smeaton Community High School Council	OE/06/09/S		06-Jul	
17-May-06 Garforth Pre-school Playgroup	**REJECTED** New Laptops / ICT Skills Project	OE/06/10/S		06-Jul	
31-May-06 Garforth Historical Society	**REJECTED** 'Gus Walker' blue plaque	OE/06/12/S		06-Jul	
23-Jun-06 Allerton Bywater Youth Project	*REJECTED* Allerton Bywater / Kippax Youth Club Summer	OE/06/14/S		06-Jul	

£10,773.08

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Appendix 2 - Outer East Area Sports Project.

Brigshaw High family of schools.

Primary school	Number of pupils per year group				Totals
	Year 3	Year 4	Year 5	Year 6	
Allerton Bywater	34	34	34	34	136
Great Preston	22	34	34	36	126
Kippax Ash Tree	57	48	56	51	212
Kippax Greenfields	29	29	29	29	116
Kippax North	21	21	27	34	103
Ledston	13	12	22	18	65
Swillington	22	34	34	35	125
Totals	198	212	236	237	883

Corpus Christi High family of schools.

Primary school	Number of pupils per year group				Totals
	Year 3	Year 4	Year 5	Year 6	
Corpus Christi	49	42	52	52	195
Meadowfield	61	45	54	61	221
Our Lady's	30	30	21	30	111
St. Gregory's	16	21	20	30	87
St. Nicholas's	24	24	25	26	99
St. Theresa's	56	56	56	56	224
Totals	236	218	228	255	937

Garforth Community College family of schools.

Primary school	Number of pupils per year group				Totals
	Year 3	Year 4	Year 5	Year 6	
East Garforth	44	45	48	44	181
Green Lane	49	43	45	56	193

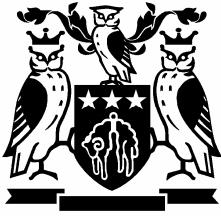
Micklefield	10	14	14	14	52
Ninelands	48	39	51	49	187
St. Benedict's	28	28	27	26	109
Strawberry Fields	49	49	49	49	196
Totals	228	218	234	238	918

John Smeaton Community High family of schools.

Primary school	Number of pupils per year group				Totals
	Year 3	Year 4	Year 5	Year 6	
Beechwood	60	60	60	60	240
Grimes Dyke	37	36	52	46	171
Manston	26	29	28	30	113
Manston St. James	60	60	60	60	240
Totals	183	185	200	196	764

Temple Moor High family of schools.

Primary school	Number of pupils per year group				Totals
	Year 3	Year 4	Year 5	Year 6	
Austhorpe	28	32	27	29	116
Colton	30	28	26	30	114
Crossgates	29	28	29	29	115
Temple Newsam	60	59	60	60	239
Victoria	46	43	48	39	176
Whitkirk	38	37	51	45	171
Totals	231	227	241	232	931



Originator: Martin Hackett

Tel: 3950705

Report of the East Leeds Area Manager

Outer East Area Committee

Date: 12 December 2006

Subject: Outer East Capital Budget 2004-2007

**Electoral Wards Affected:
All Outer East Wards**

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The Area Committee has capital budget of £396,445 with funding split equally between the 4 Outer East Wards.

This report requests support from this budget for one project in Methley.

1.0 Purpose Of This Report

- 1.1 This report will outline project proposals for Members to consider supporting with a contribution from its capital budget.

2.0 Background Information

- 2.1 The Outer East Area Committee received £396,445 capital funding for 2004-2007.
- 2.2 There are 29 outstanding commitments totaling £318,185. This will rise to £321,185 if the project being considered today is approved.

3.0 Play Area for children within the grounds of Methley Community Centre

- 3.1 The above community centre is a well used facility in the village of Methley. One group that regularly uses the centre is a young children's play group called the Methley Mites.
- 3.2 The centre has restricted space internally but plentiful space within its grounds. The project would like to have a children's play area laid within the grounds that provides a soft and safe environment in which children can play.
- 3.3 The cost of laying such a material is £3,000. This cost includes labour and has been provided by the Playground and Engineering Manager from Parks and Countryside.
- 3.4 The work will take no more than two days and can commence once funding has been approved.
- 3.5 This centre is vested within Learning and Leisure Department who have stated that they will not accept future maintenance responsibility for the play area. However, this centre is one of a number of centres that will be transferred to Neighbourhoods and Housing in the near future. This centre will come under the auspices of Area Management who will hold a maintenance budget and accept this responsibility. The materials used and the play area itself is classed as 'low maintenance'.
- 3.6 The project supports the following key theme of 2006/7's Outer East Area Delivery Plan:
 - Young People – (to increase the range of out of school and free time opportunities for young people)

4.0 Recommendation

- 4.1 Members are recommended to support this proposal with an award of £3,000 from the Outer East Capital Budget.
- 4.1 Members are requested to note the breakdown of capital spend by Ward detailed on **Appendix 1** and raise any questions.

Appendix 1 to Capital Report

Project	Kippax & Methley	Temple Newsam	Cross Gates & Whinmoor	Garforth & Swillington	Total
CCTV Garforth & Kippax	£10,000.00			£10,000.00	£20,000.00
Firthfields Security*				£13,164.00	£13,164.00
Miners Welfare Hall DDA				£10,000.00	£10,000.00
Coney Moor Fencing	£11,250.00				£11,250.00
Chapel SDt Bowling Club		£10,000.00			£10,000.00
Youth Shelter in Swillington				£4,500.00	£4,500.00
St Gregs Computers			£8,510.64		£8,510.64
Swillington CCTV				£48,000.00	£48,000.00
Swillington Social Club				£10,000.00	£10,000.00
St Theresa's		£10,000.00	£10,000.00		£20,000.00
Allerton Bywater Primary School	£5,080.00				£5,080.00
Whinmoor Lighting			£10,000.00		£10,000.00
Whinmoor Secuity Doors			£23,000.00		£23,000.00
Halton Moor Fencing		£15,000.00			£15,000.00
O-Zone Allerton Bywater	£7,377.00				£7,377.00
Leeds Templars		£4,200.00			£4,200.00
Barley Hill Bowling Club				£5,100.00	£5,100.00
CCTV Halton Village		£25,000.00			£25,000.00
St Wilfrids Hall		£10,000.00			£10,000.00
Halton Moor/Osmondthorpe fence					
St Marys Church Clock		£2,200.00			£2,200.00
Whinmoor JFC			£4,265.00		£4,265.00
Lighting Manston Park					
Methley Pitches	£35,000.00				£35,000.00
Crow allocation for The Fold			£15,000.00		
kippax common pavilion security	£8,705.00				£8,705.00
floodlights to fieldhead carr sports			£4,500.00		£4,500.00
Resurfacing Temple gate crescent		£3,334.00			£3,334.00
Methley Comm Centre kids area	£3,000.00				£3,000.00
Total	£80,412.00	£79,734.00	£75,275.64	£100,764.00	£321,185.64
Allocation	£99,111.25	£99,111.25	£99,111.25	£99,111.25	£396,445.00
Balance	£18,699.25	£19,377.25	£23,835.61	-£1,652.75	£75,259.36

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Originator: John Woolmer

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Email: john.woolmer@leeds.gov.uk

Report of the Director of Neighbourhoods and Housing

Meeting : Outer East Area Committee

Date: 12th December 2006

Subject: Priorities for the 2007/08 Area Delivery Plan

Electoral Wards Affected:

Garforth & Swillington
Kippax & Methley
Temple Newsam
Cross Gates & Whinmoor

Specific Implications For:

Equality and Diversity
 Community Cohesion
 Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

The report summarises the successes of the 2006/07 Outer East Area Delivery Plan and work of the Area Committee and proposes priorities to form the basis of the draft 2007/08 ADP and spending plan. The report also considers actions to improve performance monitoring, influencing of non-delegated services and linkages with the District Partnership Area Plan.

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of this report is to agree a set of priorities for the Area Delivery Plan 2007/08 so that a draft plan can be developed and consulted on and brought back to the next Area Committee meeting for approval. The report also seeks approval for greater linkages with Local Area Agreement outcomes to strengthen performance monitoring, influence on non-delegated council services and linkages with District Partnership.

2.0 BACKGROUND INFORMATION

2.1 The Council's constitution requires Area Committees to produce and agree an annual Area Delivery Plan which sets out how it will ensure that:

- they identify the needs and **key priorities** of the committee area and inform decision-making and joined up service delivery. They will also advise and influence the City Council and other partner agencies in the allocation of resources.
- the **area functions** that it has been delegated achieve at least specified minimum service standards and performance targets and to contain spending within the available resources
- the use of the delegated **Wellbeing budget** will enhance service delivery outcomes within their area and support the social, economic and environmental well being of their area
- the roles of the Area Committee in respect of **community engagement**, democratic renewal and local accountability are to be met during the year

2.2 During 2006/07 the Council asked KPMG to undertake a review of Area Committee and Area Management work and identify issues for improvement. Those issues identified could be summarised as:

- The need for a more meaningful performance monitoring framework, including more measurable outcomes
- Better linkages of the area based working arrangements with partner organisations
- Greater influence over council services to meet local needs (eg Youth Services and Streetscene)

2.3 The Area Committee has also agreed to improve linkages with the District Partnerships area-wide plans (and vice-versa). The ADP for 2007/08 presents the first opportunity.

3.0 **SUCCESSSES IN 2006/07**

3.1 The Area Committee agreed an ADP for 2006/07 based on a number of key thematic priorities. To help deliver local actions to address these priorities a spending plan for the Wellbeing Budget was agreed which reflected those themes. These actions included:

Area wide:

- ✓ The employment of an officer to deal with problem-solving and potential closure of pathways/ginnels causing concern in the community
- ✓ The successful embedding of neighbourhood management as a way of working across the area – with monthly local tasking meetings between agencies the norm and the use of a local budget to tackle localised problems and to support community led environmental action (e.g. skip hire for clean up days)
- ✓ A series of successful community summer events across the area promoting community cohesion and access to council services
- ✓ Gardening project to support elderly and disabled residents delivered through Groundwork Leeds.
- ✓ Promoting sport and a healthy lifestyle to young people. Sports coaching in all primary schools through Leeds Community Sports; cricket coaching during the summer holidays provided by Yorkshire Cricket Academy
- ✓ Small Grants to support local projects
- ✓ Luncheon Club provision for elderly residents
- ✓ Celebration events for elderly people

Garforth & Swillington

- ✓ Support the provision of a skate park on Ninelands Lane.
- ✓ Improving community facilities: The Miners Welfare Hall; Swillington Community Sports; Barley Hill Bowling Club.
- ✓ Football pitches in Great & Little Preston
- ✓ Improving Garforth Main Street

Kippax & Methley:

- ✓ Bringing back derelict allotment sites into use
- ✓ Supporting 'in bloom' groups
- ✓ Work to provide additional sports pitches and changing facilities in Methley that are planned for 2007
- ✓ Supporting play provision for young children

Temple Newsam:

- ✓ Proposed cctv provision extended into Halton in 2007 provided by Area Committee and Town & District Centre scheme
- ✓ Improving Halton Village
- ✓ Targeting hate crime and ASB in hotspot areas of Halton Moor and Osmondthorpe
- ✓ Improving facilities that support community engagement eg St Wilfrids Church Hall

Cross Gates & Whinmoor

- ✓ Provision of out of school programme for young people during summer holidays at St Gregory's Y&A Centre.
- ✓ Supporting community organisations that provide healthy activities for young people eg Whinmoor Juniors JRLFC
- ✓ Providing additional security to vulnerable residents in Whinmoor sheltered accommodation.
- ✓ Improving facilities that support community engagement eg St Theresa's Church Hall
- ✓ Improving Cross Gates shopping area
- ✓ The employment of an additional Neighbourhood Wardens to strengthen the service in Swarcliffe (match funded by SE Homes).

4.0 PRIORITIES FOR THE DEVELOPMENT OF THE 2007/08 AREA DELIVERY PLAN

- 4.1 In order to provide the Area Committee with a better performance monitoring framework and greater influence over non-delegated council service functions, it is proposed to develop an Area Delivery Plan for 2007/08 that continues the thematic priorities of 2006/07 but reads across to relevant outcomes contained in the Local Area Agreement for Leeds.
- 4.2 The Local Area Agreement contains outcomes which the Council and its partners must deliver in order to meet their commitment to Government Office.
- 4.3 Each outcome comes with agreed indicators and methods of measurement so that progress can be monitored and corrected where needed.

- 4.4 By aligning the ADP closer to the LAA blocks and their outcomes, the Area Committee will be in a stronger position to influence council and non-council services in their area; both through better monitoring of performance (potentially at ward level) and in its negotiation of local improvements/actions to meet the area's priorities and the setting of local stretch targets linked to the use of Wellbeing funds.
- 4.5 This will also have the additional benefit of joining up the work of the Area Committee to programmes such as Neighbourhood Renewal Fund, Safer Stronger Communities, Coalfield Regeneration Trust etc.
- 4.6 To provide an example of how this may work the following are some of the outcomes from the Safer Stronger block of the LAA which the Area Committee may consider should form the basis of priorities for local action in their ADP:
- Better local services that meet local needs
 - An improvement in the area as a place to live
 - A cleaner neighbourhood; free from litter, graffiti and flytipping
 - Better maintained and more useful open spaces
 - Less disturbance from noise
 - Less crime in the area
 - Less anti-social behaviour in the streets
 - To feel safer on the streets
 - More people to feel part of the community
 - Better influence on what happens in the area
 - More for young people to do
- 4.7 In order to develop a draft ADP for 2007/08 for the next Area Committee meeting, Members will be consulted on which LAA outcomes they would want so see a focus on in their wards. Negotiations with the relevant service providers will begin so that any additional resource requirements are identified and included in the draft spending plan.

5.0 RECOMMENDATIONS

- 5.1 The Area Committee is asked to note the contents of the report and in particular the successes of 2006/07.
- 5.2 The Area Committee is asked to approve the drafting of an Area Delivery Plan for 2007/08 which uses the themes agreed in 2006/07, but focuses on the council led Local Area Agreement outcomes which are considered a priority for the Outer East area - which then become the basis for negotiation of local service improvements/ actions, use of Wellbeing funds and performance monitoring.



Originator: Martin Hackett

Tel: 3950705

Report of the East Area Manager

Outer East Area Committee

Date: 12th December 2006

Subject: Town & District Centre Regeneration Programme Update

Electoral Wards Affected:

All Outer East Wards

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

Leeds City Council has established a capital budget of £7.5 Million to regenerate town and district centre's.

This report updates Members on the current status of those bids.

1.0 Purpose Of This Report

- 1.1 This report will update Members on the current status of the 5 East Leeds bids.
- 1.2 The report will also explain likely timescales for those projects that have been approved.

2.0 Background Information

- 2.1 In late 2005 LCC announced a capital budget of £5 Million to regenerate town and district centre's. This was later raised to £10 million but with £2.5 million being set aside for parks renaissance. Area Committee's were invited to submit project applications.
- 2.2 In East Leeds 5 submissions were made. These are :
 - Garforth Main Street
 - Halton Village
 - Kippax High Street
 - Fieldhead Carr (Whinmoor)
 - Cross Gates
- 2.3 A Strategic Design Alliance was established to support Area Management with proposals. This Alliance was made up of LCC Architects and Jacobs-Babtie, design consultants from the private sector.
- 2.4 During summer 2006 exhibitions were held at all 5 locations with illustrations of proposals displayed. Both attendance and feedback from all these events was very good.
- 2.5 A date in late August 2006 was set for officers to submit bids. In East Leeds the combined cost of the 5 schemes was just over £5 million. Across the city the combined cost of all schemes was over £16 million. As a result officers were required to down-size bids.
- 2.6 In East Leeds the 5 schemes were slimmed down, with Member consultation generally through e mail exchange, until the bids combined total was nearer £2.2 million.

3.0 Main Issues

- 3.1 Asset Management Group (AMG) considered 3 East Leeds bids at its meeting in late October. These bids were:
 - Kippax High Street – approved
 - Halton Village – approved (provided work links in with A63 improvements)

- Fieldhead Carr (Whinmoor) – placed on reserve list having not met economic regeneration scoring targets.

3.2 The bids for Garforth Main Street and Cross Gates will be considered by AMG on 5th of December.

3.3 The timetable for the approved projects is scheduled as follows :

- Kippax – Q4 of 2006/7 (start on site between Jan and March 07)
- Halton – Q1 of 2007/8 (start on site April to June 2007)

It must be noted however that these timetables are subject to planning approvals and start dates may be affected by adverse weather, other factors etc.

3.4 The project at Fieldhead Carr scheme along with the scheme for Headingley was not supported and recorded in AMG minutes as follows :

Two schemes failed to meet the T&DC objectives and therefore Programme Board recommended that they were added to the reserve scheme list. As such both Headingley and Whinmoor will be reviewed in 2007/8, subject to funding and a thorough reappraisal of the scheme objectives.

Appendix 1 details the business case summary of Asset Management Group by scheme.

3.5 The budget for projects approved and remainder is detailed below.

Status	£000
Schemes approved pre October 06 AMG	828
Schemes approved at AMG Oct 06	1734
Schemes approved at AMG oct 06 with conditions	3402
All Schemes	5964
Budget	7500
Reserve	1536

3.6 This remaining budget is £1.536m. The schemes for Garforth and Cross Gates will be considered in December along with 1 other scheme for Morley Bottoms.

4.0 Recommendation

4.1 Members are requested to note this report and raise any questions or issues.

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Appendix 1 to T&DC Report to Area Committee: TDC Business Case Summary

Schemes	Supported	Comments
Kippax	Approved	Improvements to shop forecourts, parking bays and public realm supported. Works to the Village Square to be dealt with separately initially via discussions between Area Management and the Asset Management Unit concerning developer interest in the site and the potential rationalisation of Council services in the local area.
Halton	Support with conditions	Scheme needs to confirm co-ordination of highway services investment and programming and report back to Programme Board and AMG.
Whinmoor	Reserve	Significant element of scheme relies on recreational improvements and new pathways to the centre. The relevance of these works to the T&DC economic regeneration criteria has not been demonstrated.
Pudsey	Approved	Scheme approved but 3 rd party improvements to form part of later phase, subject to securing match funding contribution from the private sector.
Farsley	Approved	Scheme approved but 3 rd party improvements to form part of later phase, subject to securing match funding contribution from the private sector.
Armley	Approved	Scheme approved subject to the deletion of the proposed canopy over the 1960's shop development and the proposed design competition on the Gelder Road shops.
Headingley	Reserve	Substantive elements of scheme rely on ad-hoc improvements which have not demonstrated their relevance to the T&DC economic regeneration criteria as a cohesive scheme. The non-public realm improvements are not central to the district centre and the relevance of these works to the T&DC economic regeneration criteria has not been demonstrated. Scheme premature, need to continue discussions with the owner of the Arndale Centre in order to look at private sector led improvements.
Yeadon	Support with conditions	Scheme approved with the exception of : (i) Library improvements need further investigation with Learning and Leisure – in terms of lifespan and in the context of capital programme allocation for the DDA compliance of LCC buildings. (ii) Benefits of block paving in carriageway improvements not demonstrated in terms of economic regeneration objective, substitute materials to be investigated in option appraisal.
Otley	Approved	Scheme approved subject to confirmation of the technical solution proposed and location of DDA spaces.

Wetherby Horsefair	Support with conditions	Scheme supported in principle. However, benefits of expensive York stone carriageway improvements not demonstrated in terms of economic regeneration objective. Access improvements can be achieved through better choice of materials; the option appraisal and the highways feasibility need to reflect consideration of this option. Also needs reference to highway maintenance programme in terms of programming and costings profile.
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Originator: Martin Hackett

Tel: 3950705

Report of the East Leeds Area Manager

Outer East Area Committee

Date: 12th December 2006

Subject: Forum Minutes 9th October – 17th November 2006

<p>Electoral Wards Affected:</p> <p>All Outer East Wards</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>
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Executive Summary

This report provides minutes of Community Forum meetings held in Outer East Leeds between the 9th of October 2006 and the 17th of November 2006.

1.0 BACKGROUND

1.1 In June 2005 Outer East Area Committee agreed a consultation structure across the 4 Wards which would establish 7 Community Forums. They are:

- Garforth & Swllington (includes Little and Great Preston)
- Kippax & Methley (includes Allerton Bywater and Micklefield)
- Halton Forum (includes Halton, Colton, Whitkirk)
- Halton Moor & East Osmondthorpe
- Cross Gates
- North Whinmoor
- Swarcliffe & Stanks

1.2 A number of Forums had been established under the previous CIT arrangements but the majority are new meetings. The Forums meet quarterly.

1.3 This report is a regular item regarding Forums held between Area Committee meetings.

1.4 Between the above dates the following Forums met:

- North Whinmoor – 9th October
- Kippax & Methley – 10th October
- Garforth & Swillington – 12th October
- Garforth & Swillington (additional meeting) – 13th November

1.5 The additional meeting in Garforth was held as a result of the scheduled meeting on 12th October becoming a single item meeting on the PFI street lighting programme in the area.

2.0 RECOMMENDATION

2.1 Members are asked to note the attached minutes and raise any questions or points of clarification.

Present:

Councillor Gruen, Councillor Grahame, Karl Curry (East Leeds Area Management), Melanie Bratton (ELAM, Minutes), Mark Smith (LCC Youth Service), Ian Wigglesworth (LCC Youth Service), Deeta Tren-Humphries (LSS Youth Service), Ken Hill (SGNS), Leslie Horn (WLCA), Ann Barrett (WLCA), Mike Weaver (Neighbourhood Warden), Alesha Smith (Whinmoor Juniors), S. Smith (Whinmoor Bowling Club), Rita Green (Whinmoor Bowling Club), Randy Blackburn (WHRA), Sgt Richard Sullivan (NPT), Graham Reeves (WYP), Michelle Myers (Resident), Ann Barrett (WLCA White Laithe Gardens), Leslie Horn (WLCA White Laithe Gardens), Brenda Speight (Killingbeck Crime Prevention Panel and Resident), David Woodruff (Skelton Woods Resident).

Apologies:

Councillor Armitage, Martin Hackett(LCC), Andrew Rooke (Sanctuary Housing).

1.0	Introductions and Apologies	Action
1.1	Councillor Gruen welcomed everyone to the meeting and announced apologies.	
2.0	Minutes of the last meeting	
2.1	Amendments to attendance and apologies. Agreed as a true and accurate record.	
3.0	Matters Arising from the Minutes	
3.1	4.1 – Councillor to update on progress. There are no schemes for Alleygating in North Whinmoor. Resident concerned as Neil Diamond has led residents to believe that the ginnel on Hathaway Drive/White Laithe Court was to be closed. Councillors stated that they have no knowledge of this closure and the request has not been received by Ward Members. Councillors informed residents that suggestions can be added for ginnel closures. Councillors to contact Neil Diamond and seek clarification.	CLLRS
3.2	9.1 – Councillor Gruen reiterated Councillor Armitage’s comment from the previous meeting regarding residents attending the meeting. The North Whinmoor forum is by invitation only. Residents can attend the meeting but only for the 10 minute open floor.	
4.0	10 Minute Open Floor	
4.1	Resident attended meeting for 10 minute open floor and asked where Tenants and Residents Association meetings are being held. Randy Blackburn stated that WHRA opened their AGM to the public and only 3 additional residents attended. Due to past poor attendance by residents reluctant to arrange meetings. Councillors suggested trying to encourage residents to attend. Councillors suggested contacting Alan Thorpe of South East Homes but would need to register. Could approach Committee for funding if there are no other avenues.	

5.0	Community Safety	
5.1	<p>Neighbourhood Policing and Crime Statistics for Ward</p> <p>Crime statistics distributed for Whinmoor and Swarcliffe. Race hate crime still continues to be an issue.</p> <p>A meeting has been held with shop keepers regarding a number of issues relating to youths.</p> <p>There a currently four youths being processed through the ASB Panel for possible ASBOs. If ASBOs granted ASB should reduce in the area. If ASBOs are granted photographs of the youths will be distributed. If youths are then seen in restricted areas and/or with associated youths they will be arrested.</p> <p>Residents have concerns over a particular youth who is causing problems at the shops on Whinmoor Crescent. The youth is exposing himself, urinating on the school fence at St. Paul's and causing general problems. Local resident has stated that she would be willing to have CCTV on the front and the back of her house and also willing to give evidence. Residents details to be passed to the police. Description of youth given and the Youth Service have a name which is also to be passed to the Police.</p> <p>There are presently three PCSOs patrolling Whinmoor and Swarcliffe which is a vast area to cover. There will be an increase of PCSOs from three to five. There are 22 PCSOs to cover the whole of the east area of Leeds and work in shift patterns.</p> <p>Crime increases at this particular time of year and has done so for the past 3-5 years.</p>	
5.2	<p>Neighbourhood Wardens Report – Mike Weaver</p> <p>Wherever there is a parade of shops there will be young people hanging around.</p> <p>Mike is liaising with Parks and Countryside regarding an A-frame for Skelton Woods to prevent motorbikes from accessing the woods.</p> <p>Clean ups have taken place on the Hebden's and also at the Plantation.</p> <p>Mike has been in contact with Metro regarding the bus shelter on Skelton Lane. Metro's response was that a bus shelter would not be erected on Skelton Lane due to the lack of use.</p> <p>'No Tipping Signs' have been requested for display at the Red Lion and White Laithe School.</p> <p>Mike is liaising with Enforcement regarding cars being sold on Council land on the Ring Road. Residents asked what could be done regarding residents selling cars (more than one and frequently) from their homes. If the cars that are being sold are causing an obstruction the Police can deal with the issue. If the residents are Council tenants then Housing can address the matter. Addresses to be given to the Police of residents who are selling cars.</p>	

	<p>Weapons awareness is being undertaken in schools. Bogus Callers information is being distributed.</p> <p>Police informed meeting that the premises licence at Whinmoor Crescent is up for renewal on the 31st October 2006. There are still on-going enquiries and still need more evidence. Petition supporting the owner is being passed around.</p>	
6.0	DISTRICT CENTRE REGENERATION – UPDATE	
6.1	<p>All five bids were returned for review, including Fieldhead Carr. The bids have been reviewed and are to be re-submitted on the 10th October 2006. Some of the cost has been trimmed. The skatepark has been taken out of the bid due to cost. Youth Service stated that they undertook a questionnaire asking young people what they wanted to do / see in their area. The result of the questionnaire was that young people want a skate park. Youths also identified through a newsletter that they produced that a skate park is wanted by young people.</p>	
7.0	YOUTH SERVICE	
7.1	<p>Papers distributed relating to holiday and current activities available for young people. A vast list of current programmes and activities was relayed to the meeting supporting the decision to not re-open the Fieldhead Community Centre. The Youth Service are targeting over 100 young people through Centres, detached work and hot spot areas, compared with the 4 – 7 young people at Fieldhead Carr Community Centre.</p> <p>Through detached work the Youth Service are mapping where young people congregate and passing the information on to Beverley Yearwood at Community Safety.</p> <p>Work currently undertaken with young people includes:-</p> <p>Housing, Education, College applications, C.Vs, C-card, Pregnancy test and Advice, Chlamydia testing, Trips, Playschemes, Community events, Community Clearances, Open College Network, Teenage Mother and Baby Group, Health and Well Being, Smoking Cessation, Health and Safety in the Community, Community Cohesion, Alcohol Awareness, Contraception and Sports.</p> <p>The Youth Service also work in partnership and have links with:-</p> <p>Probation, Rehabilitation, Community Service, Weapons Awareness Programme, Intensive Support and Surveillance Programme, John Smeaton Community High School, Local shop keepers, Community Wardens, PCSOs, St. Gregory's Social Club and also residents.</p> <p>Swarcliffe Good Neighbours Scheme has an Inter-regenerational Worker to bridge young and old people. Work is being undertaken in primary schools. If funding is available the work will also be undertaken in secondary school.</p>	
8.0	5 Ms	
8.1	<p>Leaflet distributed regarding update on the houses on the Coal Road / Redhall estate. Residents had heard that mortgage applications are being</p>	

	<p>refused on these houses because the houses have under-pinning problems. Councillors to look into.</p> <p>Over 300 people are bidding on houses in the area as the area is very popular.</p>	CIrs
9.0	ANY OTHER BUSINESS	
9.1	The residents Association in Whinmoor, Stanks and Swarcliffe are organising a fundraising calendar. Dates of events or special dates that group have can be put onto the calendar. Details to be given to Swarcliffe Good Neighbours Scheme.	K.C
9.2	M. Butterworth of Thomas Danby conscious of letting charges. Karl to remind Councillor Parker of letter.	
10.0	DATE, TIME AND VENUE OF NEXT MEETING	
10.1	Date of next meeting	

Meeting held on 10th October at 6.30pm
Brigshaw High School

Present: Councillor K Parker (Chair), Councillor K Wakefield, Councillor J Lewis, Martin Hackett (LCC Area Management Team), Lynne White (LCC AMT), Cllr Derek Morgan (Kippax PC), PS Steve Goodwill (WYP) P J Rodan (Older Persons Rep), Sharon Elliott (LCC Youth Service), Cllr Jon Crossley (Micklefield Parish Council), Michael Johnson (Methley Resident), Pat Samy (KCEF), Simon Norman (Neighbourhood Warden), Alex Hammond (Leeds PCT), Jean Maskell (Allerton Bywater Parish Council, Doug Morley (Kippax PC), Joy Bate (Kippax PC), Ian Moore (LCC Street Lighting), Justin Wright, Southern Electric Contracting), Brian Bird (Green Lane N H Watch), Arthur Rosser (Allerton Bywater Community Association), Mike Auty (Micklefield PC)

Apologies: Sharon Watson, (Micklefield Tenants & Residents Assoc), Pat Cashion (Allerton Bywater Tenants Assoc), Siobhan Lendzionowski (East Leeds PCT)

1.0	Introductions and Apologies	Action
1.1	Councillor Parker welcomed everyone to the meeting	
2.0	Minutes of the last meeting 28th June 2006	
2.1	The minutes were agreed as an accurate record.	
3.0	Matters Arising from the Minutes	
3.1	Lazer Shoot – June Perkins who was leading with the Lazer Shoot proposal has resigned due to illness. There were still issues to be addressed such as a business plan and security of the equipment before Area Committee could consider funding this scheme. Joy Bate agreed to liaise with JP about the next steps and who could take the lead in the Parish Council.	JB
3.2	Cllr Wakefield asked if there was any progress on the Probation Service Project. Cllr Parker informed that there was a meeting scheduled at looking at putting a programme together and will go to next Area Committee on the 24 th October 2006	
3.3	Derek Morgan asked if there was any further information on underage drinking and action taken. Sharon Elliott said parents have been visited and Simon Norman along with PCSO's visited 20 parents with shared information from the Police. Sergeant Goodwill said the problem is older youths purchasing alcohol for younger youths.	
3.4	Derek Morgan enquired about a DPPO for Kippax. This request to be passed to Community Safety for investigation.	MH
3.5	Sergeant Goodwill informed that the CCTV Camera on High Street, Kippax Cross Hills wasn't working. The Councillors were not aware.	

4.0	10 Minute Open Floor	
4.1	Pat Samy raised the issue of clearing up around Kippax Cabin. Simon Norman agreed to investigate	SN
5.0	Community Safety	
5.1	Sergeant Goodwill informed that crime had gone down in the area and handed out Crime statistics for August identifying hot spot areas, 139 calls for Swillington, Kippax, Garforth and Micklefield which was a reduction of 71 compared to the previous month, this being a 44% reduction.	
5.2	Sergeant Goodwill informed that alcohol outlets would be visited with regard to underage drinking.	
5.3	Simon Norman reported only low level ASB i.e. football in the streets etc, Simon's telephone number should anyone need to contact him is 07891 278378	
6.0	PPFI Street Lighting Renewal Programme in Kippax & Methley Ward	
6.1	Ian Moor, Street Lighting Contract Manager informed that the Street Lighting PFI commenced on 3 rd July and was the largest of its type. Ian informed the Forum of what the project would bring to the area. Justin Wright, Operations Manger, Southern Electric Contracting did a presentation and informed the Forum that a letter would go through every door with a number for them to call and a notice would be attached to the street light columns 2 to 3 weeks before work is due to commence. They would be based in Swillington Astley Lane for a duration of 25 years and at present they are 2 to 3 weeks in each street and this time will hopefully be cut down.	
6.2	There is a corporate call centre with 24 hour free phone with a customer care team, lighting design enquires and emergencies.	
6.3	Jon Crossley was concerned that there hadn't been enough consultation for Kippax in Bloom and one of his concerns was the strengthening of columns for hanging baskets. Justin Wright, Southern Electric Contracting agreed that the strengthening would be done at Southern Electric Contracting expense.	
7.0	Kippax Active	
7.1	Councillor Parker introduced Alex Hammond, Kippax Active Worker and explained that funding had been obtained and Alex came highly recommended from Councillor Parker. Alex thanked Cllr Parker and explained his role, he would be working in the Community, organising sports, activity walks, dealing with community groups etc. He would be speaking with the GP's and would be based at the Leisure Centre and Health Centre. He can be contact by e-mail or mobile - alex.hammond@leedspct.nhs.uk - mobile 07985 281594	
8.0	Youth Service and activities for Young People	

8.1	<p>Sharon Elliott updated the Forum on the Summer Program and informed that feedback from parents was that it had been successful. The disco was a sell out with no problems.</p> <p>Councillor Wakefield congratulated and thanked Sharon for the program</p>	
9.0	Town and District Centre Regeneration	
9.1	Martin Hackett informed that the bids had gone to Asset Management on the 22nd September – Martin has answered all queries generated from this and re-submitted them. Details will be on leeds.gov.uk/east website.	
10.0	Updates on other projects	
10.1	Councillor Parker gave an update on Bickerdyke Allotments – 24 plots and only 6 vacancies left.	
10.2	Station Road fencing – Joy Bate informed that June had passed this to Village Services	
11.0	Date of next meeting	
	16 th January 2007 – Methley Primary School	

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Present: Cllr Tom Murray (Chair) Martin Hackett (East Leeds Area Management), Lynne White (ELAM), David LeRoy (Garforth Community Association), Jim Pearson (Neighbourhood Watch, Councillor Park Phillips Tina Phillips (NHW Co-ordinator), John Johnson (Great Preston Allotments & Leeds Voice), Mark Dobson (Garforth Residents Assoc), Jane Davies LCC & NHW Co-ordinator), Helen Franklin (Chief Engineer - LCC), Mike Williams (Regional Director North - Southern Electric Contracting), Justin Wright (Operations Manager – SEC), Alan Brummitt (Design Manager – SEC), Keith Henry (Technical Support – Eclips Partnership), Sharon Elliott (Youth Worker), Aileen Larson (Garforth College), Simon Norman (LCC Neighbourhood Warden), Clive Deighton, (Great & Little Preston PC), PC Nicholas Genn (West Yorkshire Police),

Apologies: Ian Dunkley (Garforth Fire Station), Siobhan Lenzionowski (East Leeds PCT) Paul Edwards (Garforth College), Mr Dunwell (Garforth Lions)

1.0	Introductions and Apologies	Action
1.1	Councillor Murray welcomed everyone to the meeting, introductions made and apologies noted	
2.0	Minutes of meeting held on 20th July and matters arising	
2.1	Not discussed – straight into item 3	
3.0	Street Lighting PFI programme – in attendance representatives from Southern Electrics to answer questions	
3.1	Helen Franklin introduced herself and informed the forum she was working for LCC in partnership with SEC on the PFI lighting programme.	
3.2	Mike Williams SEC Chief Exec) explained that there is a 25 year capital investment in street lights replacement across the city. Problems have arisen in Garforth because the three month consultation period did not happen. Mike apologised that they had fallen down on delivery notification to the public.	
3.3	Councillor Murray agreed to hear individual complaints from the public and then decide on a strategy to deal with all of the issues.	
3.4	It was agreed by SEC that a sub-committee would be set up to meet monthly with residents to keep on top of the issues raised. David LeRoy and Mark Dobson suggested they do a press release with the Contractor and Helen Franklin to channel all complaints through to them.	

3.5	The contractor complaints number is 0800 0325349.	
3.6	SEC agreed to take details of all complaints made at the meeting and visit the home of every complainant.	
4.0	End of Meeting	
4.1	The meeting ended at 7.40pm. Cllr Murray would look to see if an extra meeting of the Forum could be fitted into the schedule of meetings in order to discuss items on the agenda not covered on 12 Oct. If a meeting can be arranged it would last for approx one hour.	Cllr M

Present: Cllr Tom Murray (Chair) Martin Hackett (East Leeds Area Management), Lynne White (ELAM), Bernard Caulfield (Swillington Parish Council, Judith Woodhead (Swillington Parish Council), B Limbert (Strawberry Avenue), James Wigginton (LCC – Planning Section) Sharon Elliott (Youth Service), Peter Wyatt (Garforth Lyons), David LeRoy (Garforth Community Association), Jim Pearson (Neighbourhood Watch), Councillor Mark Phillips, John Johnson (Great Preston Allotments & Leeds Voice), Mark Dobson (Chair, Garforth Residents Assoc), PC Nicholas Genn PC2890 (West Yorkshire Police), Dave Evans (Garforth Festival), Clive Deighton Great & Little Preston Parish Council), Kevin Pease (Pease of Garforth), Ralph Hemlsey (Garforth Residents Assoc)

Apologies: Jane Lambert (Garforth Community College), Jim Butters (Garforth Fire Station), Joanne Prewer (Great Preston Resident), Linda Proctor (Vice chair East Garforth Tenants & Residents Association)

1.0	Welcome, introductions and apologies	Action
1.1	Councillor Murray welcomed everyone to the meeting, introductions made and apologies noted	
2.0	Minutes of meeting held on 20th July & 12th October 2006 and Matters Arising	
2.1	2.2 from 20/07/06 minutes – Funding of the kitchen for Garforth Miners Welfare Hall should have read £1,350 not £13,500	
2.2	<p>Jim Pearson queried that Simon Frosdick had previously passed diagrams round of Barley Hill Recreation Area and informed that funding was being sought to provide more car parking. MH agreed to enquire as he had been informed that funding could not be used from this source to provide additional parking.</p> <p>Answer to query <i>“The scheme in Garforth has car parking elements within it, however this is a realignment of the existing hard surfaces to increase capacity and flow not creating a new car parking area ”</i></p>	MH
3.0	10 Minute Open Floor	
3.1	Clive Deighton informed Great and Little Preston Parish Council had written to CISWO asking who owns the Cricket Ground and is concerned that they will claim ownership. The worry is that they will sell the land for building purposes. Cllr Murray said this was highly unlikely and it would be kept as a cricket pitch as it was Green Belt land. Clive said the Parish Council would like the Council to provide a solicitor to act on their behalf free of charge. Cllr Murray to attend the next Parish Council meeting as CISWO are attending. The information from that meeting may determine if LCC Legal can get involved.	
3.2	John Johnson informed that he had concerns about the allotments at Great Preston and over the past seven years has got nowhere with the Council on the issue of fencing and boundaries. Residents are claiming allotment land as their own. John	

3.3	<p>wanted help with the rose garden and MH informed him about the new Probation Scheme (posters and letters are going out)</p> <p>Jim Pearson – was concerned that the Police Forum had dropped from 4 a year to 2 and now wasn't aware of any at all and felt this was unsatisfactory. The forum agreed to support Jim in his attempt to resurrect the forums to at least 2 per year and Jim agreed to write to the Police Authority.</p>	JP
4.0	Community Safety	
4.1	<p>PC Nick Genn explained the Crime Statistics and beats shown on the Crime Stats leaflet given out. Asked if everyone was aware of the abbreviations and explained them. PC Genn went through October's stats and asked if anyone had any questions (all detailed on info sheet).</p> <p>4.2 Banrok ran for 2 days last week. Cllr Murray asked him to explain – The Police part in Banrok was well done and one of the best this year. One of the largest Class A Cocaine being retrieved (did not discuss details as this is ongoing)</p> <p>4.3 Bernard Caulfield asked if Leeds Watch picks up any information at the Cloisters Hotel. Cllr Murray said he would be grateful if PC Genn will look into it, he thinks it covers part of this area.</p> <p>4.4 Bernard Caulfield was talking about getting mosquitoes and asked if they were going to become illegal. PC Genn had not heard anything about this and said they are not illegal at the moment but will make enquiries.</p> <p>4.5 John Johnson said when a call is put into the Police they don't turn up, only a return call. PC Genn advised him to go through to Killingbeck and ask for a visit. There are problems outside St Aidan's Club and the residents are scared (PC Genn made a note)</p> <p>4.6 Jim Pearson was concerned that the Police can't deal with a small minority. PC Genn replied that they are limited with powers. Jim asked how often they use fixed penalties, PC Genn said they don't issue them because youths do not have the money and cannot pay them. Sharon Elliott and PC Genn were invited to the next Swillington Parish Council meeting.</p> <p>4.7 Clive Deighton asked is there is a curfew on Asbo's. PC Genn said it was dependant upon what was in the ASBO. Clive said closing Swillington Youth Club down had caused problems because they now have nowhere to go and feels the problems are just being moved around. Sharon Elliott said she thinks there is an issue of the responsibility of parents. Police are looking at now involving the parents.</p>	
5.0	Service to Young People	
5.1	<p>Sharon Elliott explained programme and Summer activities i.e. 5 trips including trip to Alton Towers, bowling, sport, dance, disco and this was a joint Brigshaw and Garforth venture involving 400 young people. Funding has been secured for the future for young people's events. Sharon asked PC Genn if during this period was the crime rate reduced and Cllr Murray said he would be interested to find this out and asked PC Genn to check.</p> <p>5.2 Summer 2007 nearly doubled (£50,000) but a large part of this money has to go towards funding admin staff which is necessary so that the Youth Workers can have more time to go out on to the streets to pull in more young people.</p>	

5.3	Jim Pearson enquired about the light on the youth shelter. Bernard Caulfield said that the shelter is used but the light will not be replaced because it will be broken again.	
5.4	<p>Dave Evans, Director of the Garforth Arts Festival introduced himself and gave a brief review of last year's festival. Dave is looking to put Garforth Festival on the map and making it grow this year by combining school children, community and artists. There was quite a lot of feedback from last year and many had enjoyed it. The attendance was between 8 to 9 thousand and the final evening was a great success. The 2007 Festival will have 3 brass bands attending. There will be a combined concert at the College with various age group attending. Alan Morrison from Brighouse and Rastrick Band are already booked. For the 2007 Festival a Professional Events Team will be booked.</p> <p>Sharon Elliott informed Dave of that he can apply for funding from Youth Service as the project involves young people. The contact name is Mandy Green on 2243141. Cllr Murray thanked Dave for all his hard work.</p>	
6.0	Town & district Centre Update	
6.1	Martin Hackett explained status of the bid. Martin informed that there were plans to consider selling the One Stop Centre. Staff would move to the library which would become a One Stop Centre and Library. The funds to extend would come from the sale.	
6.2	The library forms part of the T&DC project. The feasibility study on the library should be completed in December and this work will be combined and considered for approval by Asset Management Group in December. The semi pedestrianisation has been taken out of the bid due to high cost.	
6.3	Cllr Murray said this was one of the biggest problems in Garforth is parking but the city wide parking survey for Town & District Centre's did not include Garforth in its first phase. A survey of parking in Garforth had been requested but for a 1 day survey it will cost £1400. Cllr Murray asked Martin if he could ask the question as to whether or not this could be done free	MH
7.0	Additional Item	
7.1	<p>Jim Wigginton spoke on siting of caravans on farmer's land in Garforth (farmer Mr Makin). The issue were :</p> <ol style="list-style-type: none"> 1. Use of Lane 2. Services laid out. <p>Jim passed a plan round showing facilities on the land which can be used by seasonal workers but Mr Makin hadn't removed them after the stipulated time. Leeds City Council requests he remove them. Mr Makin made an application to retain them and was refused. The Council served an Enforcement Notice and an appeal is still with Planning. The Council's view is that putting services in is changing the use of the site.</p>	
7.2	Jim explained that this is presently with the Council's Legal Team and they are looking at every avenue which exists to get this land back to a field without caravans and this is complicated with other issues.	
7.3	Jim answered questions put to him from John Johnson, Jim Pearson, Mark Dobson and Ralph Hemsley. Cllr Murray said the residents should have compensation for what they have put up with and not Mr Makin who has made money over the past months. Cllr Murray asked Jim what else could the residents do and Jim said no more	

	at present and they will notify residents if it is going to go to the High Court.	
8.0	Date of next meeting	
8.1	10 th January 2007 – 6.00 p.m. Garforth Community College	